

**SECTION E: SECTOR INVOLVEMENT****1. NATIONAL DEPARTMENTS****1.1 Department of Cooperative Governance and Traditional Affairs (CoGTA)**

In 2010 the Minister of Cooperative Governance and Traditional Affairs, Sicelo Shiceka, launched a handbook for Facilitating Development and Governance Responses to HIV and AIDS. The main objective of the launch was to begin an process of embarking on a massive training programme to pave the way for municipalities and provinces to implement the key tenets of the handbook to curtail the impact that HIV/AIDS has particularly at provincial and local government.

The week-long “train the trainer” programme for provincial service providers took place during the week of 22-25 February 2010, and came at a time when CoGTA was maximizing its presence in municipalities to support local government in developing their Turn Around Strategies.

One of the key pillars on which the municipal turnaround process hangs on is the ability of the human resources component’s response in tackling the identified challenges within the municipality. Therefore, the training of trainers as part of the implementation process of the HIV-AIDS Handbook, was a clear demonstration of CoGTA’s commitment to mitigating against what could be the devastating impact of the HIV-AIDS pandemic in local government and the vision of a developmental state.

CoGTA’s focus on the epidemic follows a sobering realization that local government has a huge role to play to mitigate the impact of HIV and AIDS in their communities hence the call for municipalities to consider the epidemic in their day to day development and governance decisions.

In order to ensure a targeted and impact based approach to dealing with the challenge of HIV and AIDS, the appointed service providers from the provinces who received training, will cascade such training to municipal officials who are expected to employ strategies to mainstream HIV and AIDS related matters in their municipalities and the communities they serve.

Subsequent to the successful training of service providers, the Free State Province was one of the three provinces which were targeted as pilots wherein a massive training of Integrated Development Planning managers and AIDS coordinators in all municipalities will follow.

### **1.2 Department of Water Affairs (DWA)**

Following the approval of Turnaround Strategy for Local Government by Cabinet, the Department of Water Affairs subsequently developed a document which outlined their intended involvement in rendering support to municipalities within the Free State in realizing the objectives set in the Local Government Turnaround Strategy. This document, dated February 2010 and titled as follows: Department of Water Affairs – Free State Support, Collaboration and Engagement with Turnaround Strategy, outline, amongst others the following keys issues of support to municipalities in the Free State.

#### **1.2.2 Roles and Responsibilities of Sector Departments: DWA**

The CoGTA has indicated the following roles and responsibilities expected from the stakeholders; Provincial, National Government Departments, State Owned Entities (SOEDs) and the other relevant partners in efforts made to support Local Government/ Municipalities in order to turn the tide against the factors that impede developmental local government. The Department (DWA) should therefore respond to the call of duty and functionally and structurally operate in such a way that it can positively, effectively, adequately and efficiently respond to the requirements and rigors of LGTAS and by extension also respond to Operation Hlasela Programme (OHP) and other imperatives of the Government.

- The National and Provincial Sector representatives be informed- study National, Provincial and Municipal reports and related documentation
- Provide all relevant information to Municipalities in the process of preparing the TAS; work with the existing IDP to incorporate interventions through the SDBIP. Ensure projects spatially identified via the SDF.
- Assess financial commitments for the TAS and assist in sourcing additional skills and resources
- Provide “focal area” advice, guidance and support

- Improve oversight and support of Municipalities through TAS process and beyond

**1.2.3 Monitoring and Reporting**

The following table outline the LGTAS process going forward, and comments or proposed responses by the DWA.

<b>No</b>	<b>Task/ Events</b>	<b>Responsibility</b>	<b>Due</b>	<b>Comment/ Proposed DWA response</b>
1	Presentation and discussion- Cabinet	Cabinet	2 Dec 2009	None
2	Development of individual Municipal turn around strategies	All Municipalities	Jan- Mar 2010	DWA develop individual Municipal Support Plans and inform Municipalities accordingly
3	Government Departments and SOEs include their plans in the Municipal IDPs	All Departments and SOEs	Jan- Mar 2010	DWA fast track the WSDP support process, Municipal Support Plans, Institutional arrangement and resource allocation
4	Finalization of individual Municipal turn around strategies	All Municipalities	Mar 2010	DWA finalize individual Municipal Support Plans before the MTAS
5	Consultations with 3895 Wards	CoGTA	Apr/ May 2010	
6	Municipal IDPs and budgets are adopted	All Municipalities	June 2010	DWA should have already indicated any budget/ funding support to the Municipalities
7	Report back to all wards on adopted programmes and projects	All Wards	Aug/ Sept 2010	

8	Adopted programmes and projects of wards implemented	CoGTA National, CoGTA Provincial Municipalities Civil Society formations playing advisory role	July 2010 and going beyond	DWA should be ready to monitor any support programmes and projects provided to the Municipalities
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**1.2.4 DWA Action Plan**

Action	Timeframe	By whom	Monitoring
Provision of information to CoGTA and the LGTAS teams	As requested	Programme Coordinator	Programme Director
LGTAS Meeting/ engagements attendance	As set by CoGTA & the teams	Directors to ensure that the assigned people attend	Directors
Reporting	<ul style="list-style-type: none"> <li>• Within 7 days after the LGTAS engagements</li> <li>• Monthly consolidated report</li> </ul>	<ul style="list-style-type: none"> <li>• Reports by all convenors</li> <li>• Directors to ensure that reports are provided and sent to the Programme Coordinator</li> </ul>	Directors Zanele Letloenyane
Projects/ Programmes implementation	As per the LGTAS timeframe	The relevant DWA theme/ programme champions	Programme Director

Details of the assigned staff are as follows:

**Programme Director:** Ms Petunia Ramunenyiwa, Cell: 082 885 3915

E- Mail: RamunenyiwaP@dwaf.gov.za

**Programme Coordinator:** LB Mabaso, Cell: 082 88 8394

E- Mail: mabasol@dwaf.gov.za

# TOKOLOGO LOCAL MUNICIPALITY

Reviewed IDP 2011/12

Responsible Director	District/ Area	Municipalities (in terms of priority)	Team Members	Contacts of Team Conveners
Mr Moses Mahunonyane (082 805 7553)	Xhariep	<ul style="list-style-type: none"> <li>• Kopanong</li> <li>• Mohokare</li> <li>• Letsemeng</li> </ul>	<ul style="list-style-type: none"> <li>• Ms Gerda Venter</li> <li>• Ms Priscilla Mohapi</li> <li>• Mr Sam Dywili (Convenor)</li> <li>• Mr C. Motsomi</li> </ul>	
Ms Petunia Ramunenyiwa (082 885 3915)	Motheo	<ul style="list-style-type: none"> <li>• Naledi</li> <li>• Mantsopa</li> <li>• Mangaung</li> </ul>	<ul style="list-style-type: none"> <li>• Ms M. Mothekhe (Convenor)</li> <li>• Ms M. Ntwaeaborwa</li> <li>• Mr G.J.V. Noordwyk</li> <li>• Mr Paul Mokgoro</li> </ul>	
Ms Bongiwane Msane (082 884 5585)	Lejweleputswa	<ul style="list-style-type: none"> <li>• Masilonyana</li> <li>• Nala</li> <li>• Matjhabeng</li> <li>• Tokologo</li> <li>• Tswelopele</li> </ul>	<ul style="list-style-type: none"> <li>• Mr LB Mabaso</li> <li>• Mr R. Tloubatla</li> <li>• Ms Manty Mashaba (Convenor)</li> <li>• Ms Maria Matoane</li> </ul>	073 688 7059 mohlokia@dwa.gov.za
Ms Petunia Ramunenyiwa (082 885 3915)	Thabo Mofutsanyana	<ul style="list-style-type: none"> <li>• Phumelela</li> <li>• Nketoana</li> <li>• Setsoto</li> <li>• Dihlabeng</li> <li>• Maluti a Phofung</li> </ul>	<ul style="list-style-type: none"> <li>• Mr Manuel Tshidziva</li> <li>• Ms N. Mnotoza (Convenor)</li> <li>• Mr Willem Grobler</li> <li>• Mr Mpho Manyama</li> </ul>	083 963 1871 mnotozan@dwa.gov.za
Ms Zanele Letloenyane (office of the Regional Head) (083 280 8808)	Fezile Dabi	<ul style="list-style-type: none"> <li>• Mafube</li> <li>• Moqhaka</li> <li>• Ngwathe</li> <li>• Metsimaholo</li> </ul>	<ul style="list-style-type: none"> <li>• Mr Vernon Blair</li> <li>• Mr Lloyd Maimela</li> <li>• Ms Sthembiso Nkosi (Convenor)</li> <li>• Mr O. Mosese</li> </ul>	072 319 9092 nkosis@dwa.gov.za

**1.2.5 Roles and Responsibilities of assigned officials**

Official	Responsibility
Programme Coordinator	<p><b>Coordinate the entire programme by ensuring that:</b></p> <ul style="list-style-type: none"> <li>• Information is gathered and coordinated</li> <li>• Reports are gathered and coordinated</li> <li>• Information/ Reports are submitted to CoGTA and any other relevant stakeholder</li> <li>• The needs to effectively coordinate the DWA response to the LGTAS are assessed</li> <li>• Provincial LGTAS meetings are attended</li> <li>• Additional resources/ personnel are managed</li> <li>• Overall LGTAS secretariat</li> </ul>
Responsible Directors	<ul style="list-style-type: none"> <li>• Team leader</li> <li>• Ensure the participation of the team members</li> <li>• Assign responsibilities where necessary</li> <li>• Ensure that the team members provide required information</li> <li>• Ensure that reports that may be required are submitted in time</li> <li>• Attend National/ Provincial LGTAS meetings</li> <li>• Ensure the implementation of the Municipal Support Plans in their areas of responsibility</li> </ul>
Team members	<ul style="list-style-type: none"> <li>• Participate at the District LGTAS, IDP meetings and other relevant Forums of engagements in the District</li> <li>• Provide required information</li> <li>• Submit reports that may be required in time</li> <li>• Monitor the implementation of the Municipal Support Plans in their areas of responsibility</li> </ul>

The DWA generic support areas in municipalities include the following:

Programme	Issues	Specific DWA Municipal support issues
WSDP	<ul style="list-style-type: none"> <li>• Development</li> <li>• Alignment with IDP</li> <li>• Implementation</li> <li>• Reporting on implementation</li> </ul>	DWA will guide <b>all the Municipalities/ WSAs</b> in the development of the WSDPs
WCWDM	<ul style="list-style-type: none"> <li>• Assessment of the Water losses</li> <li>• Development of the BP/ programme to address the losses</li> <li>• Implementation</li> <li>• Monitoring and reporting</li> </ul>	Support for the development of BPs/ programmes for <b>certain Municipalities/ WSAs</b>
O&M	<ul style="list-style-type: none"> <li>• Development of O&amp;M plans</li> <li>• Implementation</li> <li>• Refurbishment</li> </ul>	Support for the development of O&M plans for <b>certain Municipalities/ WSAs as part of Water Master planning</b>
Capacity Building and Skills development	<ul style="list-style-type: none"> <li>• Councillor, Ward Committees, CDWs, CSOs training in the Water Business Elements</li> <li>• Training of Treatment plant Operators</li> </ul>	<ul style="list-style-type: none"> <li>• Councillor, Ward Committees, CDWs, CSOs training in the Water Business Elements for <b>some Municipalities/ WSAs</b></li> <li>• Training of Treatment plant Operators for <b>some Municipalities/ WSAs</b></li> </ul>
Guidelines	<ul style="list-style-type: none"> <li>• Provision of guidelines for various water sector issues; Acts, policies, strategies, etc</li> </ul>	<ul style="list-style-type: none"> <li>• Provision of guidelines for various water sector issues; Acts, policies, strategies, etc for the WSAs</li> </ul>

Source: Department of Water Affairs: Free State Support – Collaboration and Engagement with Turnaround Strategy, 2010

### **1.3 National Treasury**

#### **Local government financial management grant (FMG)**

The local government financial management grant (FMG) helps municipalities to improve the quality of budgeting and in-year reports, appoint skilled finance officials, participate in the graduate internship programme, build financial management skills, improve processes and procedures, introduce internal controls, publish relevant financial information on municipal websites, enhance audit outcomes, improve management of revenue and expenditure, reform accounting and supply chain management processes, and improve compliance with the MFMA and its regulations.

The grant of was transferred to Tokologo Local Municipality in R 750 000 for the 2010/11 budget year , and the According to the National Treasury Annual Report 2009/10, this grant leveraged support from donors, including the Financial Management Improvement Programme II, a the total allocation of R300 million in 2009/10 was disbursed to all municipalities in terms of the Division of Revenue Act.

The review of internal processes, delegations, implementation plans, changing of past practices, introduction of risk management, and development of financial management skills, continued to receive attention during 2009/10. The unit continued to assist municipalities with budgeting, accounting and reporting as well as risk management and auditing. The skills development programme included the facilitation and accreditation of 39 independent service providers, and the development of quality training material to support the countrywide rollout of the minimum competency regulations. (Source: National Treasury Annual Report 2009/10)

Tokologo Local Municipality also used the grant towards implementation of financial reforms and remuneration of financial interns. Tokologo Local Municipality will continue to use the grant to accelerate skills development, improvement of compliance with MFMA, and strengthening of internal controls systems and procedures.



**2. PROVINCIAL DEPARTMENTS**