



Tokologo

TOKOLOGO MUNICIPALITY
(Demarcation code FS182)
Annual Financial Statements
for the year ended June 30, 2011

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

General Information

| | |
|--|--|
| Legal form of entity | Tokologo is a Category B Local Municipality as defined by the Municipal Structures Act. (Act no 117 of 1998) |
| Nature of business and principal activities | Tokologo Municipality is a local municipality performing the functions as set out in the Constitution, Act no 105 of 1996) |
| Mayoral committee | |
| Executive Mayor | B D Obotseng (not re-elected May 2011) |
| | G K Mokgobo (elected May 2011) |
| | B E Seakge (re-elected May 2011) |
| | B E Seekoeie (re-elected May 2011) |
| Councillors | K G Ditira (re-elected May 2011) |
| | G K Mokgobo (now Mayor 2011) |
| | L Mabote (not re-elected May 2011) |
| | S M Fourie (not re-elected May 2011) |
| | N Van der Heever (not re-elected May 2011) |
| | N Van der Heever (not re-elected May 2011) |
| | M M Lentsa (elected May 2011) |
| | D D Mongana (elected May 2011) |
| | M G Nyamane (elected May 2011) |
| | A F Bartleman (elected May 2011) |
| Grading of local authority | Low Capacity (Grade 2) |
| Accounting Officer | L M A Mofokeng (Municipal Manager) |
| Chief Finance Officer (CFO) | M O Masisi |
| Registered office | Voortrekker Street Market Square Boshof 8340 |
| Business address | Private Bag X46 Boshof 8340 |
| Postal address | Private Bag X46 Boshof 8340 |
| Bankers | First National Bank, Boshof |
| Auditors | The Auditor General of South Africa |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

General Information

Relevant Legislation

Municipal Finance Management Act (Act no 56 of 2003)
Division of Revenue Act
The Income Tax Act
Value Added Tax Act
Municipal Structures Act (Act no 117 of 1998)
Municipal Systems Act (Act no 32 of 2000)
Municipal Planning and Performance Management Regulations
Water Services Act (Act no 108 of 1997)
Housing Act (Act no 107 of 1997)
Municipal Property Rates Act (Act no 6 of 2004)
Electricity Act (Act no 41 of 1987)
Skills Development Levies Act (Act no 9 of 1999)
Employment Equity Act (Act no 55 of 1998)
Unemployment Insurance Act (Act no 30 of 1966)
Basic Conditions of Employment Act (Act no 75 of 1997)
Supply Chain Management Regulations, 2005
Collective Agreements
Infrastructure Grants
SALBC Leave Regulations

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

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Abbreviations

| | |
|-------|--|
| GRAP | Generally Recognised Accounting Practice |
| GAMAP | Generally Accepted Municipal Accounting Practice |
| MFMA | Municipal Finance Management Act |
| MIG | Municipal Infrastructure Grant (Previously CMIP) |
| DWA | Department of Water Affairs |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

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| | B E Seakoeie (re-elected May 2011) |
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| | G K Mokgobo (now Mayor 2011) |
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| | S M Fourie (not re-elected May 2011) |
| | N Van der Heever (not re-elected May 2011) |
| | N Van der Heever (not re-elected May 2011) |
| | M M Lentsa (elected May 2011) |
| | D D Mongana (elected May 2011) |
| | M G Nyamane (elected May 2011) |
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Annual Financial Statements for the year ended June 30, 2011

General Information

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Value Added Tax Act
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TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

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Abbreviations

| | |
|-------|--|
| GRAP | Generally Recognised Accounting Practice |
| GAMAP | Generally Accepted Municipal Accounting Practice |
| MFMA | Municipal Finance Management Act |
| MIG | Municipal Infrastructure Grant (Previously CMIP) |
| DWA | Department of Water Affairs |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Accounting Officer's Responsibilities and Approval

The accounting officer is required by the Municipal Finance Management Act (Act 56 of 2003), to maintain adequate accounting records and is responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is the responsibility of the accounting officer to ensure that the annual financial statements fairly present the state of affairs of the municipality as at the end of the financial year and the results of its operations and cash flows for the period then ended. The external auditors are responsible for reporting on the fair presentation of the annual financial statements.

The annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practices (GRAP) and the Standards of Generally Accepted Municipal Accounting Practices (GAMAP) prescribed by the Minister of Finance in terms of General Notice 991 and 992 of 2005.

Accounting policies for material transactions, events or conditions not covered by the above GRAP and GAMAP Standards have been developed in accordance with paragraphs 7, 11 and 12 of GRAP 3. These accounting policies and the applicable disclosures have been based on the South African Statements of Generally Accepted Accounting Practices (SA GAAP) including any interpretations of such Statements issued by the Accounting Practices Board.

The annual financial statements are based upon appropriate accounting policies that are supported by reasonable and prudent judgements and estimates.

The accounting officer acknowledges that he is ultimately responsible for the system of internal financial control established by the municipality and places considerable importance on maintaining a strong control environment. To enable the accounting officer to meet these responsibilities, the accounting officer sets standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the municipality and all employees are required to maintain the highest ethical standards in ensuring the municipality's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the municipality is on identifying, assessing, managing and monitoring all known forms of risk across the municipality. While operating risk cannot be fully eliminated, the municipality endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.


The accounting officer is of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied upon for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss.

The accounting officer has reviewed the municipality's cash flow forecast for the year to June 30, 2012 and, in the light of this review and the current financial position, he is satisfied that the municipality has or has access to adequate resources to continue in operational existence for the foreseeable future.

The municipality is largely dependent on Government Grants for continued funding of operations. The annual financial statements are prepared on the basis that the municipality is a going concern and that there is no intention to liquidate or curtail materially the scale of the municipality.

The external auditors are responsible for independently reviewing and reporting on the municipality's annual financial statements. The annual financial statements have been examined by the municipality's external auditors and their report is presented on page 5.

The annual financial statements set out on pages 5 to 33, which have been prepared on the going concern basis, were approved by the accounting officer on September 25, 2011 and were signed by:


L M A Mofokeng (Municipal Manager)
M Masisi (Chief Financial Officer)

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Statement of Financial Position

| Figures in Rand | Note(s) | 2011 | 2010 |
|---|---------|--------------------|--------------------|
| Assets | | | |
| Current Assets | | | |
| Inventories | 6 | 1,339,442 | 1,339,442 |
| Other receivables from exchange transactions | 7 | 509,564 | 323,072 |
| VAT receivable | 8 | 3,108,223 | 2,406,913 |
| Prepayments | | 9,491 | - |
| Trade receivables from exchange transactions | 9 | 12,811,473 | 31,382,623 |
| Cash and cash equivalents | 10 | 6,667,278 | 34,064,942 |
| | | 24,445,471 | 69,516,992 |
| Non-Current Assets | | | |
| Biological assets | 2 | 1,311,320 | 1,568,760 |
| Investment property | 3 | 114,999 | 114,999 |
| Property, plant and equipment | 4 | 208,125,481 | 168,241,547 |
| Investments | 5 | 269,493 | 278,994 |
| | | 209,821,293 | 170,204,300 |
| Total Assets | | 234,266,764 | 239,721,292 |
| Liabilities | | | |
| Current Liabilities | | | |
| Current portion of finance lease obligation | 11 | 126,898 | 172,065 |
| Trade and other payables from exchange transactions | 14 | 6,632,430 | 14,987,970 |
| Consumer deposits | 15 | 320,397 | 303,084 |
| Current unspent conditional grants and receipts | 12 | - | 23,292,894 |
| Provisions | 13 | 2,138,126 | 1,773,086 |
| Bank overdraft | 10 | 4,484,472 | 1,036,941 |
| | | 13,702,323 | 41,566,040 |
| Non-Current Liabilities | | | |
| Non current portion of finance lease obligation | 11 | 181,276 | 308,174 |
| Provisions | 13 | 14,120,199 | 1,746,866 |
| | | 14,301,475 | 2,055,040 |
| Total Liabilities | | 28,003,798 | 43,621,080 |
| Net Assets | | 206,262,966 | 196,100,212 |
| Net Assets | | | |
| Accumulated surplus | | 206,262,966 | 196,100,212 |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Statement of Financial Performance

| Figures in Rand | Note(s) | 2011 | 2010 |
|---|---------|---------------------|---------------------|
| Revenue | | | |
| Sale of game | | 228,705 | 339,941 |
| Property rates | 16 | 1,701,085 | 2,735,523 |
| Service charges | 17 | 14,358,613 | 11,559,521 |
| Rental of facilities and equipment | | 214,517 | 77,774 |
| Government grants & subsidies | 18 | 84,995,796 | 67,653,815 |
| Fines | | 115,598 | 87,531 |
| Other income | | 168,669 | 341,180 |
| Interest earned | 23 | 1,674,125 | 3,011,434 |
| Dividends received | 23 | 2,117 | - |
| Total Revenue | | 103,459,225 | 85,806,719 |
| Expenditure | | | |
| Employee related costs | 20 | (20,123,897) | (17,302,958) |
| Remuneration of councillors | 21 | (1,497,149) | (1,625,893) |
| Depreciation and amortisation | 24 | (1,382,361) | (849,040) |
| Finance costs | 26 | (99,324) | (91,536) |
| Debt impairment | 22 | (24,644,541) | (1,625,704) |
| Repairs and maintenance | | (4,990,982) | (3,259,691) |
| Bulk purchases | 29 | (10,848,627) | (9,596,275) |
| Contracted services | 27 | (8,472,885) | (3,908,898) |
| Grants and subsidies paid | 28 | (1,345,669) | (116,291) |
| General Expenses | 19 | (19,658,808) | (6,481,703) |
| Total Expenditure | | (93,064,243) | (44,857,989) |
| Gain or loss on disposal of assets and liabilities | | 605 | - |
| Fair value adjustments | | (103,419) | - |
| Gains or losses on biological assets and agricultural produce | | (129,413) | 41,800 |
| Surplus for the year | | 10,162,755 | 40,990,530 |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Statement of Changes in Net Assets

| Figures in Rand | Accumulated surplus | Total net assets |
|---|------------------------|---------------------|
| Opening balance as previously reported | 154,612,911 | 154,612,911 |
| Adjustments | 496,771 | 496,771 |
| Correction of prior period error | <u>155,109,682</u> | <u>155,109,682</u> |
| Balance at July 01, 2009 as restated | | |
| Changes in net assets | 40,990,530 | 40,990,530 |
| Surplus for the period | <u>40,990,530</u> | <u>40,990,530</u> |
| Total changes | <u>186,655,159</u> | <u>186,655,159</u> |
| Opening balance as previously reported | | |
| Adjustments | 9,445,052 | 9,445,052 |
| Correction of prior period error | <u>196,100,211</u> | <u>196,100,211</u> |
| Balance at July 01, 2010 as restated | | |
| Changes in net assets | 10,162,755 | 10,162,755 |
| Surplus for the period | <u>10,162,755</u> | <u>10,162,755</u> |
| Total changes | <u>206,262,966</u> | <u>206,262,966</u> |
| Balance at June 30, 2011 | | |
| Note (32) | | |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Cash Flow Statement

| Figures in Rand | Note(s) | 2011 | 2010 |
|---|---------|---------------------|---------------------|
| Cash flows from operating activities | | | |
| Receipts | | 8,833,595 | 9,608,196 |
| Sale of goods and services | | 1,674,125 | 3,011,171 |
| Interest income | | 2,117 | - |
| Dividends received | | <u>10,509,837</u> | <u>12,619,367</u> |
| Payments | | (11,477) | (812) |
| Finance costs | 30 | <u>10,498,360</u> | <u>12,618,555</u> |
| Net cash flows from operating activities | | | |
| Cash flows from investing activities | | | |
| Purchase of property, plant and equipment | 4 | (41,120,023) | (27,809,179) |
| Purchase of other intangible assets | | (146,271) | - |
| Proceeds from sale of financial assets | | 35,624 | (38,195) |
| Increase in biological assets | 2 | (351,340) | (208,140) |
| Proceeds from sale of biological assets | 2 | <u>498,367</u> | <u>260,140</u> |
| Net cash flows from investing activities | | <u>(41,083,643)</u> | <u>(27,795,374)</u> |
| Cash flows from financing activities | | | |
| Finance lease payments | | <u>(259,912)</u> | <u>(285,751)</u> |
| Net increase/(decrease) in cash and cash equivalents | | <u>(30,845,195)</u> | <u>(15,462,570)</u> |
| Cash and cash equivalents at the beginning of the year | | 33,028,001 | 48,490,571 |
| Cash and cash equivalents at the end of the year | 10 | <u>2,182,806</u> | <u>33,028,001</u> |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Accounting Policies

1. Presentation of Annual Financial Statements

The annual financial statements have been prepared on an accrual basis of accounting and are in accordance with the historical cost convention unless specified otherwise. These annual financial statements have been prepared in accordance with Generally Recognised Accounting Practices (GRAP) issued, by the Accounting Standards Board in accordance with Section 122 (3) of the Municipal Finance Management Act, (Act No. 56 of 2003).

The following GRAP standards have been issued but are not yet effective and have not been early adopted by the municipality:

Standard of GRAP

GRAP 21
GRAP 23

GRAP 24
GRAP 25
GRAP 26
GRAP 103
GRAP 104

Impairment of non-cash generating assets
Revenue from non-exchange transactions (Taxes and Transfers)
Presentation of budget information in financial statements
Employee Benefits
Impairment of cash-generating assets
Heritage Assets
Financial Instruments

A summary of the significant accounting policies are disclosed below.

These accounting policies are consistent with the previous period.

1.1 Significant judgements and sources of estimation uncertainty

In preparing the annual financial statements, management is required to make estimates and assumptions that affect the amounts represented in the annual financial statements and related disclosures. Use of available information and the application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the annual financial statements. Significant judgements include:

Provisions

Provisions were raised and management determined estimates based on information available. Additional disclosure of these estimates of provisions are included in Note 14 - Current Provisions.

Allowance for doubtful debts

An impairment loss on debtors is recognised in surplus and deficit when there is objective evidence that there is an impairment. An estimate is made for doubtful debtors based on a review of all outstanding amounts at year-end. Bad debts are written off with the approval of Council during the year in which they are identified. Additional disclosure of these estimates are included in note 10.

1.2 Biological assets

Biological assets are measured at their fair value less estimated point-of-sale costs.

The fair value of game is determined based on market prices of game of similar age, breed, and genetic merit.

A gain or loss arising on initial recognition of biological assets at fair value less estimated point-of-sale costs is included in surplus or deficit for the period in which it arises.

1.3 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, rather than for:

- use in the production or supply of goods or services or for
- administrative purposes, or
- sale in the ordinary course of operations.

Owner-occupied property is property held for use in the production or supply of goods or services or for administrative purposes.

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Accounting Policies

1.3 Investment property (continued)

Investment property is recognised as an asset when, and only when, it is probable that the future economic benefits that are associated with the investment property will flow to the enterprise, and the cost of the investment property can be measured reliably.

Transitional provision

The municipality accounted for investment property applying the transitional provision in both 2010 and 2011. This is in accordance with its transitional provision as per Directive 4 of the GRAP Reporting Framework.

According to the transitional provision, the municipality is not required to measure investment property for reporting periods beginning on or after a date within three years following the date of initial adoption of the Standard of GRAP on Investment property. Investment property has accordingly been recognised at provisional amounts, as disclosed in Note 5. The transitional provision expires on 30 June 2012.

Until such time that the transitional provisions on measurement of investment property expires, entities need not comply with the standard of GRAP on:

- Presentation of Financial Statements (GRAP 1),
- The Effects of Changes in Foreign Exchange Transactions (GRAP 4),
- Leases (GRAP 13),
- Segment Reporting (GRAP 18),
- Non-current Assets Held for Sale and Discontinued Operations (GRAP 100), to the extent that these standard prescribe requirements for investment property.

The exemption from applying the measurement requirements of the Standard of GRAP on Investment property implies that any associated presentation and disclosure requirements need not be complied with for investment property not measured in accordance with the requirements of the Standard of GRAP on Investment property. Management has put in place plans to improve the accounting for investment property by end June 2012.

1.4 Property, plant and equipment

Property, plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one period.

The cost of an item of property, plant and equipment is recognised as an asset when:

- it is probable that future economic benefits or service potential associated with the item will flow to the municipality; and
- the cost of the item can be measured reliably.

Property, plant and equipment purchased from 01 July 2008 forward has been initially measured at cost. Property, plant and equipment purchased prior to this date has been measured at provisional amounts in terms of Directive 4 of the Accounting Standards Board issued in March 2009.

The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Trade discounts and rebates are deducted in arriving at the cost.

Where an asset is acquired at no cost, or for a nominal cost, its cost is its fair value as at date of acquisition.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, its deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Costs include costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Accounting Policies

1.4 Property, plant and equipment (continued)

The initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located is also included in the cost of property, plant and equipment, where the entity is obligated to incur such expenditure, and where the obligation arises as a result of acquiring the asset or using it for purposes other than the production of inventories.

Recognition of costs in the carrying amount of an item of property, plant and equipment ceases when the item is in the location and condition necessary for it to be capable of operating in the manner intended by management.

Major spare parts and stand by equipment which are expected to be used for more than one period are included in property, plant and equipment. In addition, spare parts and stand by equipment which can only be used in connection with an item of property, plant and equipment are accounted for as property, plant and equipment.

Major inspection costs which are a condition of continuing use of an item of property, plant and equipment and which meet the recognition criteria above are included as a replacement in the cost of the item of property, plant and equipment. Any remaining inspection costs from the previous inspection are derecognised.

Property, plant and equipment is carried at cost less accumulated depreciation and any impairment losses except for items of property, plant and equipment which was acquired prior to 01 July 2008, which are carried at provisional amounts.

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Property, plant and equipment are depreciated on the straight line basis over their expected useful lives to their estimated residual value.

The useful lives of items of property, plant and equipment have been assessed as follows:

| Item | Average useful life |
|-------------------------------------|---------------------|
| Buildings | |
| • Buildings | 30 |
| Furniture and fixtures | |
| • Furniture and fittings | 7-10 |
| Motor vehicles | |
| • Other vehicles | 5 |
| • Specialised vehicles | 10 |
| Office Equipment | |
| • Office Equipment | 3-7 |
| IT equipment | |
| • Computer Equipment | 3 |
| Infrastructure | |
| • Roads and Pavings | 30 |
| • Water | 15-20 |
| • Sewerage | 15-20 |
| Community | |
| • Buildings | 30 |
| • Recreational Facilities | 20-30 |
| • Security | 5 |
| Other property, plant and equipment | |
| • Watercraft | 15 |
| • Specialised plant and equipment | 10-15 |
| • Bins and containers | 5 |

The residual value, and the useful life and depreciation method of each asset are reviewed at the end of each reporting date. If the expectations differ from previous estimates, the change is accounted for as a change in accounting estimate.

Each part of an item of property, plant and equipment with a cost that is significant in relation to the total cost of the item is depreciated separately.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Accounting Policies

1.4 Property, plant and equipment (continued)

benefits or service potential expected from the use of the asset.

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

Transitional provision

The municipality accounted for property, plant and equipment acquired prior to 01 July 2008 in accordance with its transitional provision as per Directive 4 of the GRAP Reporting Framework. All classes of property, plant and equipment are affected by this.

According to the transitional provision, the municipality is not required to measure property, plant and equipment, where accounting is incomplete, for reporting periods beginning on or after a date within three years following the date of initial adoption of the Standard of GRAP on Property, plant and equipment. The relevant Property, plant and equipment has accordingly been recognised at provisional amounts, as disclosed in Note 4. The transitional provision expires on 30 June 2012.

Until such time that the transitional provisions on measurement of property, plant and equipment expires, entities need not comply with the standard of GRAP on:

- Presentation of Financial Statements (GRAP 1),
- The Effects of Changes in Foreign Exchange Transactions (GRAP 4),
- Leases (GRAP 13),
- Segment Reporting (GRAP 18),
- Non-current Assets Held for Sale and Discontinued Operations (GRAP 100), to the extent that these standards prescribe requirements for property, plant and equipment.

The exemption from applying the measurement requirements of the Standard of GRAP on Property, plant and equipment implies that any associated presentation and disclosure requirements need not be complied with for property, plant and equipment not measured in accordance with the requirements of the Standard of GRAP on Property, plant and equipment. Management has put in place plans to improve the accounting for property, plant and equipment by end June 2012.

1.5 Intangible assets

An asset is identified as an intangible asset when it:

- is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, assets or liability; or
- arises from contractual rights or other legal rights, regardless whether those rights are transferable or separate from the municipality or from other rights and obligations.

An intangible asset is recognised when:

- it is probable that the expected future economic benefits that are attributable to the asset will flow to the entity; and
- the cost of the asset can be measured reliably.

property, plant and equipment are initially recognised at cost.

Intangible assets are carried at cost less any accumulated amortisation and any impairment losses.
Licenses and franchises 1 year

Intangible assets are derecognised:

- on disposal; or
- when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss is the difference between the net disposal proceeds, if any, and the carrying amount. It is recognised in surplus or deficit when the asset is derecognised.

1.6 Financial instruments

Initial recognition and measurement

Financial instruments are measured initially at fair value.

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Accounting Policies

1.6 Financial Instruments (continued)

Trade and other receivables

Trade receivables are measured on initial recognition at fair value, and are subsequently measured at amortised cost using the effective interest rate method. Appropriate allowances for estimated irrecoverable amounts are recognised in surplus or deficit when there is objective evidence that the asset is impaired. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments (more than 30 days overdue) are considered indicators that the trade receivable is impaired. The allowance recognised is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows discounted at the effective interest rate computed at initial recognition.

The carrying amount of the asset is reduced through the use of an allowance account, and the amount of the deficit is recognised in surplus or deficit within operating expenses. When a trade receivable is uncollectible, it is written off against the allowance account for trade receivables. Subsequent recoveries of amounts previously written off are credited against operating expenses in surplus or deficit.

Trade and other receivables are classified as loans and receivables.

Trade and other payables

Financial liabilities consist of trade and other payables. Trade and other payables are initially measured at fair value, and are subsequently measured at amortised cost, using the effective interest rate method.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and demand deposits that are readily convertible to a known amount of cash and are subject to an insignificant risk of changes in value. These are initially and subsequently recorded at fair value.

Bank overdraft and borrowings

Bank overdrafts and borrowings are initially measured at fair value, and are subsequently measured at amortised cost, using the effective interest rate method.

1.7 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

Finance leases – lessee

Finance leases are recognised as assets and liabilities in the statement of financial position at amounts equal to the fair value of the leased property or, if lower, the present value of the minimum lease payments. The corresponding liability to the lessor is included in the statement of financial position as a finance lease obligation.

The discount rate used in calculating the present value of the minimum lease payments is the interest rate implicit in the lease.

The lease payments are apportioned between the finance charge and reduction of the outstanding liability. The finance charge is allocated to each period during the lease term so as to produce a constant periodic rate on the remaining balance of the liability.

Operating leases – lessor

Operating lease income is recognised as an income on a straight-line basis over the lease term.

Initial direct costs incurred in negotiating and arranging operating leases are added to the carrying amount of the leased asset and recognised as an expense over the lease term on the same basis as the lease income.

Income for leases is disclosed under revenue in the statement of financial performance.

1.8 Inventories

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Accounting Policies

1.8 Inventories (continued)

Transitional provision

The municipality has accounted for inventories at provisional amounts in both 2010 and 2011 in accordance with transitional provisions as per Directive 4 of the GRAP Reporting Framework.

According to the transitional provision, the municipality is not required to measure inventories for reporting periods beginning on or after a date within three years following the date of initial adoption of the Standard of GRAP on Inventories. Inventories have accordingly been recognised at provisional amounts, as disclosed in 6. The transitional provision expires on 30 June 2012.

Until such time that the transitional provisions on measurement of inventories expires, entities need not comply with the standard of GRAP on:

- Presentation of Financial Statements (GRAP 1),
- The Effects of Changes in Foreign Exchange Transactions (GRAP 4),
- Leases (GRAP 13),
- Segment Reporting (GRAP 18),
- Non-current Assets Held for Sale and Discontinued Operations (GRAP 100), to the extent that these standards prescribe requirements for inventories.

The exemption from applying the measurement requirements of the Standard of GRAP on Inventories implies that any associated presentation and disclosure requirements need not be complied with for inventories not measured in accordance with the requirements of the Standard of GRAP on Inventories. Management has put in place plans to improve the accounting for inventory by end June 2011.

1.9 Employee benefits

Short-term employee benefits

The cost of short-term employee benefits, (those payable within 12 months after the service is rendered, such as paid vacation leave and sick leave, bonuses, and non-monetary benefits such as medical care), are recognised in the period in which the service is rendered and are not discounted.

The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs.

Defined contribution plans

Payments to defined contribution retirement benefit plans are charged as an expense as they fall due.

Payments made to industry-managed (or state plans) retirement benefit schemes are dealt with as defined contribution plans where the municipality's obligation under the schemes is equivalent to those arising in a defined contribution retirement benefit plan.

Defined benefit plans

For defined benefit plans the cost of providing the benefits is determined using the projected credit method.

Actuarial valuations are conducted on an annual basis by independent actuaries separately for each plan.

Consideration is given to any event that could impact the funds up to statement of financial position date where the interim valuation is performed at an earlier date.

Past service costs are recognised immediately to the extent that the benefits are already vested, and are otherwise amortised on a straight line basis over the average period until the amended benefits become vested.

To the extent that, at the beginning of the financial period, any cumulative unrecognised actuarial gain or loss exceeds ten percent of the greater of the present value of the projected benefit obligation and the fair value of the plan assets (the corridor), that portion is recognised in the statement of financial performance over the expected average remaining service lives of participating employees. Actuarial gains or losses within the corridor are not recognised.

Gains or losses on the curtailment or settlement of a defined benefit plan is recognised when the municipality is

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Accounting Policies

1.9 Employee benefits (continued)

demonstrably committed to curtailment or settlement.

When it is virtually certain that another party will reimburse some or all of the expenditure required to settle a defined benefit obligation, the right to reimbursement is recognised as a separate asset. The asset is measured at fair value. In all other respects, the asset is treated in the same way as plan assets. In the statement of financial performance, the expense relating to a defined benefit plan is presented as the net of the amount recognised for a reimbursement.

The amount recognised in the statement of financial position represents the present value of the defined benefit obligation as adjusted for unrecognised actuarial gains and losses and unrecognised past service costs, and reduces by the fair value of plan assets.

Any asset is limited to unrecognised actuarial losses, plus the present value of available refunds and reduction in future contributions to the plan.

1.10 Provisions and contingencies

Provisions are recognised when:

- the municipality has a present obligation as a result of a past event;
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

The amount of a provision is the best estimate of the expenditure expected to be required to settle the present obligation at the reporting date.

Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate. Provisions are reversed if it is no longer probable that an outflow of resources embodying economic benefits or service potential will be required, to settle the obligation.

A provision is used only for expenditures for which the provision was originally recognised.

Provisions are not recognised for future operating deficits.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note .

1.11 Revenue from exchange transactions

Revenue from exchange transactions refers to revenue that accrued to the municipality directly in return for services rendered/goods sold, the value of which approximates the consideration received or receivable.

Service charges relating to electricity and water are based on consumption. Meters are read on a monthly basis and are recognised as revenue when invoiced. In instances where meter readings have not been performed, provisional estimates of consumption are made. These adjustments are recognised as revenue in the invoicing period.

Revenue from the sale of electricity prepaid meter cards is recognised at the point of sale, therefore on a cash basis.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has improvements. Tariffs are determined per category of property usage, and are levied monthly based on the recorded number of refuse containers per property.

Service charges from sewerage and sanitation are based on the number of sewerage connections on each developed property using the tariffs approved from Council and are levied monthly.

Interest revenue is recognised on a time proportion basis.

Revenue from the rental of facilities and equipment is recognised on a straight-line basis over the term of the lease agreement.

Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant gazetted tariff. This includes the issuing of licences and permits.

Revenue from the sale of goods is recognised when substantially all the risks and rewards in those goods is passed to the

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Accounting Policies

1.11 Revenue from exchange transactions (continued)

consumer.

Revenue arising out of situations where the municipality acts as an agent on behalf of another entity (the principal) is limited to the amount of any fee or commission payable to the municipality as compensation for executing the agreed services.

Measurement

Revenue is measured at the fair value of the consideration received or receivable, net of trade discounts and volume rebates.

1.12 Revenue from non-exchange transactions

Revenue from non-exchange transactions refers to transactions where the municipality received revenue from another entity without directly giving approximately equal value in exchange. Revenue from non-exchange transactions is generally recognised to the extent that the related receipt or receivable qualifies for recognition as an asset and there is no liability to repay the amount.

Fines constitute both spot fines and summonses. Revenue from spot fines and summonses is recognised when payment is received, together with an estimate of spot fines and summonses that will be received based on past experience of amounts collected.

Revenue from public contributions and donations is recognised when all conditions associated with the contribution have been met or where the contribution is to finance property, plant and equipment, when such items of property, plant and equipment qualifies for recognition and first becomes available for use by the municipality. Where public contributions have been received but the municipality has not met the related conditions, a deferred income (liability) is recognised.

Contributed property, plant and equipment is recognised when such items of property, plant and equipment qualifies for recognition and become available for use to the municipality.

Revenue from the recovery of unauthorised, irregular, fruitless and wasteful expenditure is based on legislated procedures, including those set out in the Municipal Finance Management Act (Act No.56 of 2003) and is recognised when the recovery thereof from the responsible councillors or officials is virtually certain.

Grants, Transfers and Donations

Grants, transfers and donations received or receivable are recognised when the resources that have been transferred meet the criteria for recognition as an asset. A corresponding liability is raised to the extent that the grant, transfer or donation is conditional. The liability is transferred to revenue as and when the conditions attached to the grant are met. Grants without any conditions attached are recognised as revenue when the asset is recognised.

1.13 Investment income

Investment income is recognised on a time-proportion basis using the effective interest method.

1.14 Comparative figures

Where necessary, comparative figures have been reclassified to conform to changes in presentation in the current year.

When the presentation or classification of items in the annual financial statements is amended, prior period comparative amounts are restated. The nature and reason for the reclassification is disclosed. Where accounting errors have been identified in the current year, the correction is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly. Where there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly.

Budget information in accordance with GRAP 1, has been provided in an annexure to these financial statements.

1.15 Unauthorised expenditure

Unauthorised expenditure is expenditure that has not been budgeted, expenditure that is not in terms of the conditions of an allocation received from another sphere of government, municipality or organ of state and expenditure in the form of a grant that is not permitted in terms of the Municipal Finance Management Act (Act No.56 of 2003). Unauthorised expenditure is accounted for as an expense in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Accounting Policies

1.16 Fruitless and wasteful expenditure

Fruitless and wasteful expenditure is expenditure that was made in vain and would have been avoided had reasonable care been exercised. Fruitless and wasteful expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

1.17 Irregular expenditure

Irregular expenditure is expenditure that is contrary to the Municipal Finance Management Act (Act No.56 of 2003), the Municipal Systems Act (Act No.32 of 2000), the Public Office Bearers Act (Act No. 20 of 1998) or is in contravention of the Municipality's supply chain management policy. Irregular expenditure excludes unauthorised expenditure. Irregular expenditure is accounted for as expenditure in the Statement of Financial Performance and where recovered, it is subsequently accounted for as revenue in the Statement of Financial Performance.

1.18 Presentation of Currency

These annual financial statements are presented in South African Rand.

1.19 Offsetting

Assets, liabilities, revenue and expenses have not been offset except when offsetting is required or permitted by a Standard of GRAP.

1.20 Conditional Grants and receipts

Revenue from the recovery of unauthorised, irregular, fruitless and wasteful expenditure is based on legislated procedures, including those set out in the Municipal Finance Management Act (Act No.56 of 2003) and is recognised when the recovery thereof from the responsible councillors or officials is virtually certain.

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Notes to the Annual Financial Statements

| Figures in Rand | 2011 | 2010 |
|-----------------|------|------|
|-----------------|------|------|

2. Biological assets

| | 2011 | | 2010 | |
|--------------------------------|------------|----------------|------------|----------------|
| | Fair Value | Carrying value | Fair Value | Carrying value |
| Other bearer biological assets | 1,311,320 | - | 1,568,760 | - |

Reconciliation of carrying value of biological assets - 2011

| | Opening Balance | Additions | Decreases due to harvest / sales | Disposals | Gains or losses arising from changes in fair value | Other changes, movements | Total |
|--------------------------------|------------------|----------------|----------------------------------|------------------|--|--------------------------|------------------|
| Game | - | 208,140 | (218,340) | - | 52,000 | (41,800) | |
| Other bearer biological assets | 1,568,760 | 143,200 | (251,440) | (158,000) | 8,800 | - | 1,311,320 |
| | 1,568,760 | 351,340 | (469,780) | (158,000) | 60,800 | (41,800) | 1,311,320 |

Reconciliation of carrying value of biological assets - 2010

| | Opening Balance | Additions | Decreases due to harvest / sales | Transfers | Gains or losses arising from changes in fair value | Total |
|--------------------------------|------------------|----------------|----------------------------------|-------------|--|------------------|
| Game | 1,526,960 | 208,140 | (218,340) | (1,568,760) | 52,000 | - |
| Other bearer biological assets | - | - | - | 1,568,760 | - | 1,568,760 |
| | 1,526,960 | 208,140 | (218,340) | - | 52,000 | 1,568,760 |

Non - Financial Information**Quantities of each biological asset**

| | | |
|------|-------|-------|
| Game | 1,010 | 1,433 |
|------|-------|-------|

There was a significant drop in the number of Springboks. The department of Environment and Tourism is of the opinion that this was due to the Rift Valley fever that was widespread during the year currently under review. An areal count could also not be performed because of the overgrown grass, thus making it impossible to perform the areal count instead a ground one was performed.

Methods and assumptions used in determining fair value

Tokologo Municipality is engaged in game farming. The balance sheet valuation of biological assets is based on an actual count and the unit values on market prices.

3. Investment property

| | 2011 | | | 2010 | | |
|---------------------|--------------------|--------------------------|----------------|--------------------|--------------------------|----------------|
| | Provisional amount | Accumulated depreciation | Carrying value | Provisional amount | Accumulated depreciation | Carrying value |
| Investment property | 114,999 | - | 114,999 | 114,999 | - | 114,999 |

Reconciliation of carrying value of investment property - 2011

| | Opening Balance | Total |
|---------------------|-----------------|---------|
| Investment property | 114,999 | 114,999 |

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|-----------------|------|------|

3. Investment property (continued)**Reconciliation of carrying value of investment property - 2010**

| | Opening Balance | Total |
|---------------------|--------------------|---------|
| Investment property | 114,999 | 114,999 |

Investment property comprises grazing fields commonly described as camp sites. Their main purpose is for renting out to livestock farmers for grazing. Their carrying amounts have been measured at provisional amounts in terms of Directive 4 of the Accounting Standards Board issued in March 2009. The Municipality has planned to implement various steps to establish the correct value of investment property in terms of GRAP 16 for the financial year ended 30 June 2012.

4. Property, plant and equipment

| | 2011 | | | 2010 | | |
|--|---------------------------------|-----------------------------|--------------------|---------------------------------|-----------------------------|--------------------|
| | Cost / Provisional amount | Accumulated depreciation | Carrying value | Cost / Provisional amount | Accumulated depreciation | Carrying value |
| Land & Buildings | 11,823,839 | - | 11,823,839 | 11,823,839 | - | 11,823,839 |
| Infrastructure | 187,716,481 | (1,335,110) | 186,381,371 | 147,138,489 | (626,888) | 146,511,601 |
| Community | 5,110,272 | (163,884) | 4,946,388 | 5,110,272 | (48,200) | 5,062,072 |
| Finance lease assets | 658,039 | (394,895) | 263,144 | 812,862 | (394,895) | 417,967 |
| Other property, plant and equipment | 5,163,861 | (453,122) | 4,710,739 | 4,621,830 | (195,762) | 4,426,068 |
| Total | 210,472,492 | (2,347,011) | 208,125,481 | 169,507,292 | (1,265,745) | 168,241,547 |

Reconciliation of carrying value of property, plant and equipment - 2011

| | Opening Balance | Additions | Other changes, movements | Depreciation | Total |
|---|--------------------|-------------------|-----------------------------|--------------------|--------------------|
| Land & Buildings | 11,823,839 | - | - | - | 11,823,839 |
| Infrastructure | 146,511,601 | 40,577,992 | - | (708,222) | 186,381,371 |
| Community | 5,062,072 | - | - | (115,684) | 4,946,388 |
| Finance lease assets | 417,967 | - | (154,823) | - | 263,144 |
| Other property, plant and equipment owned | 4,426,068 | 542,031 | - | (257,360) | 4,710,739 |
| | 168,241,547 | 41,120,023 | (154,823) | (1,081,266) | 208,125,481 |

Reconciliation of carrying value of property, plant and equipment - 2010

| | Opening Balance | Additions | Other changes, movements | Depreciation | Total |
|---|--------------------|-------------------|-----------------------------|------------------|--------------------|
| Buildings | 11,823,839 | - | - | - | 11,823,839 |
| Infrastructure | 117,597,721 | 27,581,320 | 1,959,448 | (626,888) | 146,511,601 |
| Community | 5,110,272 | - | - | (48,200) | 5,062,072 |
| Finance lease assets | 611,947 | - | (528) | (193,452) | 417,967 |
| Other property, plant and equipment owned | 4,233,605 | 227,859 | - | (35,396) | 4,426,068 |
| | 139,377,384 | 27,809,179 | 1,958,920 | (903,936) | 168,241,547 |

Assets subject to finance lease (Net carrying amount)

| | | |
|-------------------------------------|---------|---------|
| Other property, plant and equipment | 263,144 | 417,967 |
|-------------------------------------|---------|---------|

Transitional provisions**Property, plant and equipment**

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Notes to the Annual Financial Statements

| Figures in Rand | 2011 | 2010 |
|---|-------------------|------------------|
| 4. Property, plant and equipment (continued) | | |
| In accordance with Directive 4 transitional provisions of the Accounting Standards Board, property, plant and equipment acquired before 01 July 2008 was recognised at provisional amounts. A valuation of these assets will be undertaken in the 2011/2012 financial year. | | |
| 5. Investments | | |
| At fair value | | |
| Listed shares | 269,493 | 278,994 |
| Non-current assets | | |
| At fair value through surplus or deficit - designated | 269,493 | 278,994 |
| The municipality has not reclassified any financial assets from cost or amortised cost to fair value, or from fair value to cost or amortised cost during the current or prior year. | | |
| 6. Inventories | | |
| Township developments | 1,339,442 | 1,339,442 |
| Chemicals | - | - |
| Spare parts | - | - |
| Water | - | - |
| | 1,339,442 | 1,339,442 |
| Inventories comprise township developments, chemicals, spare parts and water. All these inventory items have been recognised in terms of the transitional provisions contained in Directive 4 of the Accounting Standards Board issued in March 2009. Chemicals, spare parts and water have been at recognised at Rnil. This provisional amount was used because the information to measure inventories was incomplete at balance sheet date. | | |
| The municipality has planned to implement various steps to establish the correct value of inventory items in terms of GRAP 12 in the financial year ending 30 June 2012. | | |
| 7. Other receivables from exchange transactions | | |
| Trade debtors | 49,228 | - |
| Other receivables | 460,336 | 323,072 |
| | 509,564 | 323,072 |
| Reconciliation of provision for impairment of trade and other receivables | | |
| Opening balance | 6,002,022 | 3,926,589 |
| Provision for impairment | 24,644,541 | 2,075,433 |
| | 30,646,563 | 6,002,022 |
| The creation and release of provision for impaired receivables have been included in operating expenses in the statement of financial performance (note 22). Amounts charged to the allowance account are generally written off when there is no expectation of recovering additional cash. | | |
| 8. VAT receivable | | |
| VAT | 3,108,223 | 2,406,913 |
| The carrying amounts of VAT receivable approximates fair value due to its short-term nature. | | |
| VAT is payable on the receipts basis. VAT is paid over to SARS only once payment is received from debtors. | | |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Notes to the Annual Financial Statements

| Figures in Rand | 2011 | 2010 |
|--|---------------------|--------------------|
| 9. Trade receivables from exchange transactions | | |
| Gross balances | | |
| Rates | 14,435,033 | 13,374,318 |
| Electricity | 4,433,165 | 3,230,451 |
| Water | 399,576 | 374,349 |
| Sewerage | 14,558,325 | 12,277,218 |
| Refuse | 9,631,938 | 8,128,309 |
| | 43,458,037 | 37,384,645 |
| Less: Provision for bad debts | | |
| Rates | (6,210,051) | (2,147,217) |
| Electricity | (3,732,594) | (518,642) |
| Water | (336,431) | (60,101) |
| Sewerage | (12,257,680) | (1,971,080) |
| Refuse | (8,109,808) | (1,304,982) |
| | (30,646,564) | (6,002,022) |
| Net balance | | |
| Rates | 8,224,982 | 11,227,101 |
| Electricity | 700,571 | 2,711,809 |
| Water | 63,145 | 314,248 |
| Sewerage | 2,300,645 | 10,306,138 |
| Refuse | 1,522,130 | 6,823,327 |
| | 12,811,473 | 31,382,623 |
| Rates | | |
| Current (0 -30 days) | 435,793 | 285,168 |
| 31 - 60 days | 412,005 | 235,769 |
| 61 - 90 days | 416,605 | 217,806 |
| 91 - 120 days | 6,960,579 | 214,438 |
| 121 - 150 days | - | 207,701 |
| > 150 days | - | 10,066,219 |
| | 8,224,982 | 11,227,101 |
| Electricity | | |
| Current (0 -30 days) | 47,348 | 68,880 |
| 31 - 60 days | 30,289 | 56,948 |
| 61 - 90 days | 35,178 | 52,609 |
| 91 - 120 days | 587,756 | 51,796 |
| 121 - 365 days | - | 50,168 |
| > 365 days | - | 2,431,408 |
| | 700,571 | 2,711,809 |
| Water | | |
| Current (0 -30 days) | 4,761 | 7,982 |
| 31 - 60 days | 2,612 | 6,599 |
| 61 - 90 days | 3,150 | 6,096 |
| 91 - 120 days | 52,622 | 6,002 |
| 121 - 365 days | - | 5,814 |
| > 365 days | - | 281,755 |
| | 63,145 | 314,248 |
| Sewerage | | |
| Current (0 -30 days) | 134,096 | 261,776 |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Notes to the Annual Financial Statements

| Figures in Rand | 2011 | 2010 |
|--|-------------------|-------------------|
| 9. Trade receivables from exchange transactions (continued) | | |
| 31 - 60 days | 117,606 | 216,429 |
| 61 - 90 days | 115,708 | 199,939 |
| 91 - 120 days | 1,933,235 | 196,847 |
| 121 - 365 days | - | 190,664 |
| > 365 days | - | 9,240,483 |
| | 2,300,645 | 10,306,138 |
| Refuse | | |
| Current (0 -30 days) | 84,620 | 173,313 |
| 31 - 60 days | 78,017 | 143,290 |
| 61 - 90 days | 76,773 | 132,373 |
| 91 - 120 days | 1,282,720 | 130,326 |
| 121 - 365 days | - | 126,232 |
| > 365 days | - | 6,117,793 |
| | 1,522,130 | 6,823,327 |
| Summary of debtors by customer classification | | |
| Consumers | | |
| Current (0 -30 days) | 854,186 | - |
| 31 - 60 days | 683,879 | - |
| 61 - 90 days | 678,949 | - |
| 91 - 120 days | 638,165 | - |
| 121 - 365 days | 5,060,470 | - |
| > 365 days | 33,205,271 | - |
| | 41,120,920 | - |
| | (28,998,430) | - |
| Less: Provision for bad debts | 12,122,490 | - |
| Industrial/ commercial | | |
| Current (0 -30 days) | 44,326 | - |
| 31 - 60 days | 40,527 | - |
| 61 - 90 days | 72,885 | - |
| 91 - 120 days | 33,006 | - |
| 121 - 365 days | 614,561 | - |
| > 365 days | 951,056 | - |
| | 1,756,361 | - |
| | (1,238,584) | - |
| Less: Provision for bad debts | 517,777 | - |
| National and provincial government | | |
| Current (0 -30 days) | 7,796 | - |
| 31 - 60 days | 9,162 | - |
| 61 - 90 days | 8,742 | - |
| 91 - 120 days | 8,394 | - |
| 121 - 365 days | 65,085 | - |
| > 365 days | 481,578 | - |
| | 580,757 | - |
| | (409,549) | - |
| Less: Provision for bad debts | 171,208 | - |
| Total | | |
| Current (0 -30 days) | 906,308 | - |
| 31 - 60 days | 733,568 | - |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Notes to the Annual Financial Statements

| Figures in Rand | 2011 | 2010 |
|--|-------------------|-------------------|
| 9. Trade receivables from exchange transactions (continued) | | |
| 61 - 90 days | 760,576 | - |
| 91 - 120 days | 679,565 | - |
| 121 - 365 days | 5,740,116 | - |
| > 365 days | 34,637,905 | - |
| | <u>43,458,038</u> | <u>-</u> |
| Less: Provision for bad debts | (30,646,564) | - |
| | <u>12,811,474</u> | <u>-</u> |
| Less: Provision for debt impairment | | |
| > 365 days: Provision based on the provisions of IAS 39 | (30,646,564) | (6,002,022) |
| Reconciliation of bad debt provision | | |
| Balance at beginning of the year | 31,382,623 | 37,384,645 |
| Contributions to provision | (18,571,150) | (6,002,022) |
| | <u>12,811,473</u> | <u>31,382,623</u> |

The creation and release of provision for impaired receivables have been included in operating expenses in the statement of financial performance (note). Unwind of discount is included in XXX in the statement of financial performance (note). Amounts charged to the allowance account are generally written off when there is no expectation of recovering additional cash.

10. Cash and cash equivalents

Cash and cash equivalents consist of:

| | | |
|---------------------|------------------|-------------------|
| Short-term deposits | 6,667,278 | 34,064,942 |
| Bank overdraft | (4,484,472) | (1,036,941) |
| | <u>2,182,806</u> | <u>33,028,001</u> |
| Current assets | 6,667,278 | 34,064,942 |
| Current liabilities | (4,484,472) | (1,036,941) |
| | <u>2,182,806</u> | <u>33,028,001</u> |

Cash and cash equivalents comprises cash with banks and short-term deposits. Cash equivalents are short term highly liquid investments that are held with registered banking institutions with maturities of three months or less and are subject to an insignificant risk of change in value. The carrying amounts therefore approximates their fair values.

The municipality had the following bank accounts

| Account number / description | Bank statement balances | | | Cash book balances | | |
|---|-------------------------|---------------|---------------|--------------------|---------------|---------------|
| | June 30, 2011 | June 30, 2010 | June 30, 2009 | June 30, 2011 | June 30, 2010 | June 30, 2009 |
| First National Bank - Current account - 62021285748 | (3,636,547) | 1,093,046 | 859,966 | (4,484,472) | (1,036,941) | (7,817,926) |
| First National Bank - Current account - 62290902678 | 4,637,558 | - | - | 4,637,558 | - | - |
| First National Bank - Money Market - 62029303542 | - | 32,128,980 | 54,485,702 | - | 32,128,980 | 54,485,702 |
| First National Bank - 32 Day Deposit - 74037631683 | 115,228 | 110,390 | 104,431 | 115,228 | 111,050 | 104,370 |
| First National Bank- Fixed Deposit- 71037990209 | 10,145 | 10,145 | 10,145 | 10,145 | 10,145 | 10,145 |
| First National Bank - 32 Day Deposit -74037601777 | 49,142 | 47,643 | 45,669 | 49,142 | 47,643 | 45,669 |
| Standard Bank - 32 Day Deposit - 048866393 | 1,827,060 | 1,740,556 | 1,636,563 | 1,827,060 | 1,740,556 | 1,636,563 |
| Standard Bank - 32 Day Deposit- 048865303 | 28,146 | 27,228 | 26,048 | 28,146 | 27,228 | 26,048 |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Notes to the Annual Financial Statements

| Figures in Rand | 2011 | 2010 |
|--|------------------|-------------------|
| 10. Cash and cash equivalents (continued) | | |
| Total | 3,030,732 | 48,490,571 |
| 11. Non current portion of finance lease obligation | | |
| Minimum lease payments due | 220,168 | 243,584 |
| - within one year | 247,428 | 467,595 |
| - in second to fifth year inclusive | 467,596 | 711,179 |
| | (93,270) | (71,519) |
| less: future finance charges (within one year) | (66,152) | (159,421) |
| less: future finance charges (in second to fifth year inclusive) | 308,174 | 480,239 |
| Present value of minimum lease payments | | |
| Present value of minimum lease payments due | 93,270 | 71,519 |
| - within one year | 214,904 | 408,720 |
| - in second to fifth year inclusive | 308,174 | 480,239 |
| | 181,276 | 308,174 |
| Non-current liabilities | 126,898 | 172,065 |
| Current liabilities | 308,174 | 480,239 |

The average lease term is 5 years and the average effective borrowing rate is 13.17%. The Interest rates are fixed at the contract date. Some leases have fixed repayment terms and others escalate at 18% per annum. No arrangements have been entered into for contingent rent. Obligations under finance leases are secured by the lessor's title to the leased asset. The Minolta lease has expired and was not renewed is currently running on a month to month until it is replaced.

12. Current unspent conditional grants and receipts

Unspent conditional grants and receipts comprises of:

| | | |
|--|--------------|-------------------|
| Unspent Conditional Grants from other spheres of Government | - | 23,292,894 |
| Municipal Infrastructure Grant | | |
| Movement during the year | | |
| Balance at the beginning of the year | 23,292,894 | 47,072,365 |
| Additions during the year | 14,845,000 | 12,850,000 |
| Income recognition during the year | (38,137,894) | (36,629,471) |
| | - | 23,292,894 |

See note 20 for reconciliation of grants from National/District Municipality.

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Notes to the Annual Financial Statements

| Figures in Rand | 2011 | 2010 |
|---------------------------------|-------------------|-------------------|
| 17. Service charges | | |
| Sale of electricity | 9,169,409 | 7,201,471 |
| Sale of water | 460,410 | 274,871 |
| Sewerage and sanitation charges | 2,883,509 | 2,506,695 |
| Refuse removal | 1,845,285 | 1,576,484 |
| | 14,358,613 | 11,559,521 |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Notes to the Annual Financial Statements

| Figures in Rand | 2011 | 2010 |
|--|-------------------|-------------------|
| 18. Government grants and subsidies | | |
| Municipal Infrastructure Grant | - | 504,000 |
| Lejweleputswa District Municipality Grant | - | 751,883 |
| Integrated National Electrification Programme Grant | 3,000,000 | 92,000 |
| COGTA CFO's Subsidy | 500,000 | - |
| Municipal Systems Improvements Grant | 750,000 | 735,000 |
| Financial Management Grant | 1,200,000 | 750,000 |
| Equitable Share | 34,525,383 | 27,728,726 |
| Development Bank of South Africa Grant | - | 462,735 |
| Municipal Infrastructure Grant | 38,137,894 | 36,629,471 |
| Department of Water Affairs Grant (BULK Water) | 6,882,519 | - |
| | 84,995,796 | 67,653,815 |
| Equitable Share | | |
| In terms of the Constitution, this grant is used to subsidise the provision of basic services to indigent community members as well as to subsidise the municipality's operations. | | |
| All registered indigents received a monthly subsidy from the Equitable Share Grant. | | |
| Municipal Infrastructure Grant | | |
| Balance unspent at beginning of year | 23,292,894 | 47,072,365 |
| Current-year receipts | 14,845,000 | 12,850,000 |
| Conditions met - transferred to revenue | (38,137,894) | (36,629,471) |
| | - | 23,292,894 |
| Conditions still to be met - remain liabilities (see note 12) | | |
| COGTA CFO's Salary Subsidy | | |
| Current-year receipts | 500,000 | - |
| Conditions met - transferred to revenue | (500,000) | - |
| | - | - |
| Conditions still to be met - remain liabilities (see note 12) | | |
| Provide explanations of conditions still to be met and other relevant information | | |
| Municipal Systems Improvement Grant | | |
| Current-year receipts | 750,000 | 735,000 |
| Conditions met - transferred to revenue | (750,000) | (735,000) |
| | - | - |
| Financial Management Grant | | |
| Current-year receipts | 1,200,000 | 750,000 |
| Conditions met - transferred to revenue | (1,200,000) | (750,000) |
| | - | - |
| Integrated National Electrification Programme Grant | | |
| Current-year receipts | 3,000,000 | 92,000 |
| Conditions met - transferred to revenue | (3,000,000) | (92,000) |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Notes to the Annual Financial Statements

| Figures in Rand | 2011 | 2010 |
|---|-------------------|------------------|
| 18. Government grants and subsidies (continued) | | |
| | - | - |
| Conditions still to be met - remain liabilities (see note 12) | | |
| Provide explanations of conditions still to be met and other relevant information | | |
| Department Water Affairs (BULK Water) Grant | | |
| Current-year receipts | 6,882,519 | - |
| Conditions met - transferred to revenue | (6,882,519) | - |
| | - | - |
| Conditions still to be met - remain liabilities (see note 12) | | |
| Provide explanations of conditions still to be met and other relevant information | | |
| 19. General expenses | | |
| Accommodation | 327,750 | - |
| Advertising | 188,205 | 260,873 |
| Assets expensed | - | 833 |
| Audit committee | 22,321 | - |
| Bank charges | 258,753 | 195,093 |
| Chemicals | 179,400 | - |
| Cleaning | 14,754 | 251 |
| Community development and training | 117,498 | 26,998 |
| Conferences and seminars | 90 | 4,050 |
| Consumables | 2,573 | - |
| Contribution to landfill sites rehabilitation | 12,894,737 | 1,746,866 |
| Electricity | - | 222,598 |
| Entertainment | 163,015 | 117,612 |
| IDP/LED | 543,461 | 185,356 |
| Loss on operations | 24,000 | - |
| Fuel and oil | 560,154 | 451,878 |
| IT expenses | 94,005 | 6,806 |
| Insurance | 236,220 | 292,470 |
| Lease rentals on operating lease | 180,070 | 303,072 |
| Medical expenses | 4,214 | - |
| Miscellaneous office expenses | 157,034 | 123,185 |
| Motor vehicle expenses | 23,467 | - |
| Postage and courier | 17,901 | 13,242 |
| Printing and stationery | 211,578 | 192,385 |
| Refuse | 32,056 | 38,619 |
| Staff welfare | 4,923 | 9,330 |
| Subscriptions and membership fees | 336,366 | 100,000 |
| Telephone and fax | 715,821 | 587,416 |
| Training | 614,385 | 212,302 |
| Travel - local | 1,618,059 | 1,367,960 |
| Uniforms | 114,025 | 3,947 |
| Water | 1,973 | 18,561 |
| | 19,658,808 | 6,481,703 |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Notes to the Annual Financial Statements

| Figures in Rand | 2011 | 2010 |
|--|-------------------|-------------------|
| 20. Employee related costs | | |
| Salaries and wages | 13,422,159 | 10,456,515 |
| Performance and other bonus | 790,578 | 756,557 |
| Medical aid - company contributions | 653,643 | 645,113 |
| UIF | 112,177 | 282,332 |
| WCA | 52,566 | - |
| Leave pay provision charge | 377,509 | 582,672 |
| Post-employment benefits - Pension - Defined contribution plan | 1,357,325 | 1,817,821 |
| Transport allowance | 873,560 | 768,570 |
| Overtime payments | 451,746 | 394,858 |
| Acting allowances | - | 18,553 |
| Housing benefits and allowances | - | 18,602 |
| | 18,091,263 | 15,741,593 |
| Remuneration of Municipal Manager | | |
| Annual Remuneration | 536,752 | 511,802 |
| Contributions to UIF, Medical and Pension Funds | 1,497 | 1,719 |
| | 538,249 | 513,521 |
| Remuneration of Chief Finance Officer | | |
| Annual Remuneration | 390,000 | 185,425 |
| Car Allowance | 180,000 | 52,500 |
| Contributions to UIF, Medical and Pension Funds | 1,497 | 1,003 |
| Housing allowance | - | 14,000 |
| | 571,497 | 252,928 |
| Corporate and human resources (corporate services) | | |
| Annual Remuneration | 345,947 | 317,871 |
| Car Allowance | 102,000 | 102,000 |
| Contributions to UIF, Medical and Pension Funds | 1,497 | 1,719 |
| Housing allowances | 12,000 | 12,000 |
| | 461,444 | 433,590 |
| Remuneration of Technical Manager | | |
| Annual Remuneration | 345,947 | 264,893 |
| Car Allowance | 90,000 | 75,000 |
| Contributions to UIF, Medical and Pension Funds | 1,497 | 1,433 |
| Housing Allowance | 24,000 | 20,000 |
| | 461,444 | 361,326 |
| 21. Remuneration of Councillors | | |
| Executive Mayor | 423,462 | 451,711 |
| Councillors | 1,073,687 | 1,174,182 |
| | 1,497,149 | 1,625,893 |
| In-kind benefits | | |

The Mayor is provided with an office with secretarial support and an official vehicle with a driver at the cost of the Council.

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Notes to the Annual Financial Statements

| Figures in Rand | 2011 | 2010 |
|---|------------------|------------------|
| 22. Debt impairment | | |
| Contributions to debt impairment provision | 24,644,541 | 1,625,704 |
| 23. Interest and dividend earned | | |
| Dividend revenue | | |
| Listed financial assets - Local | 2,117 | - |
| Bank | 1,164,740 | 2,540,429 |
| Interest charged on trade and other receivables | 509,385 | 471,005 |
| | 1,674,125 | 3,011,434 |
| | 1,676,242 | 3,011,434 |
| The amount included in interest earned arising from exchange transactions amounted to 509,385 (2010: R471,005). | | |
| The amount included in interest earned arising from non-exchange transactions amounted to 1,164,740 (2009: R2,540,429). | | |
| 24. Depreciation and amortisation | | |
| Property, plant and equipment | 1,236,090 | 849,040 |
| Intangible assets | 146,271 | - |
| | 1,382,361 | 849,040 |
| 25. Gains or losses on biological assets | | |
| Gains or losses arising from a change in fair value less point of sale costs | (129,413) | 41,800 |
| 26. Finance costs | | |
| Trade and other payables | 11,477 | - |
| Finance leases | 87,847 | 90,724 |
| Other interest paid on consumer accounts | - | 812 |
| | 99,324 | 91,536 |
| 27. Contracted Services | | |
| Specialist Services | 8,472,885 | 3,908,898 |
| Contracted specialist services are for legal, valuation and financial management, accounting services, Internal Audit and Risk Assessment | | |
| 28. Grants and subsidies paid | | |
| Other subsidies | | |
| MFMA Conversion | 1,137,830 | - |
| HIV/Aids programme | 8,732 | - |
| Pauper Funerals | 16,800 | - |
| Free Basic Electricity | 19,703 | 116,291 |
| Indegents Sanitation | 2,815 | - |
| Indegents Sewerage | 86,923 | - |
| Indegent Refuse | 59,927 | - |
| MSIG | 12,939 | - |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Notes to the Annual Financial Statements

| Figures in Rand | 2011 | 2010 |
|---|-------------------|-------------------|
| 28. Grants and subsidies paid (continued) | 1,345,669 | 116,291 |
| 29. Bulk purchases | | |
| Electricity | 8,564,193 | 9,313,452 |
| Water | 2,284,434 | 282,823 |
| | 10,848,627 | 9,596,275 |
| 30. Cash generated from operations | | |
| Surplus | 10,162,755 | 40,990,530 |
| Adjustments for: | | |
| Depreciation and amortisation | 1,382,361 | 849,040 |
| Gain (loss) on sale of assets and liabilities | 128,808 | (41,800) |
| Fair value adjustments | 103,419 | - |
| Finance costs - Finance leases | 87,847 | 90,724 |
| Debt impairment | 24,644,541 | 1,625,704 |
| Movements in provisions | 12,738,373 | 2,334,228 |
| Other non-cash items | (147,933) | (1,460,262) |
| Changes in working capital: | | |
| Other receivables from exchange transactions | (186,492) | 196,530 |
| Consumer debtors | (6,073,391) | (4,097,830) |
| Prepayments | (9,491) | - |
| Trade and other payables from exchange transactions | (8,355,546) | 6,689,432 |
| VAT | (701,310) | (11,081,354) |
| Current unspent conditional grants and receipts | (23,292,894) | (23,779,471) |
| Consumer deposits | 17,313 | 303,084 |
| | 10,498,360 | 12,618,555 |
| 31. Commitments | | |
| Authorised capital expenditure | | |
| Contracted for and authorised | | |
| • Property, plant and equipment | 64,855,000 | 40,531,365 |
| This committed expenditure relates to the BULK project and the Municipal Infrastructure Grant allocation for 2011/12. | | |
| 32. Prior period errors | | |
| Are as a result of leases being calculated without considering the escalation. Assets recorded in the incorrect periods. Assets expensed instead of being capitalised. Duplications in the previous year. Reversals of duplicated stale cheques. Income recorded in the incorrect period. | | |
| The correction of the error(s) results in adjustments as follows: Assets, liabilities, income and expenses. | | |
| Statement of financial position | | |
| Unspent Portion | 6,491,835 | - |
| Accruals | 1,902,918 | - |
| Bank | 83,936 | - |
| Bank | - | 24,884 |
| Opening Accumulated Surplus or Deficit | 247,349 | 632,303 |
| Statement of financial performance | | |
| Income recorded in 2011 | - | 48,719 |
| Interest duplicated | 2,846 | - |
| Duplicated expense | - | 80,823 |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Notes to the Annual Financial Statements

| Figures in Rand | 2011 | 2010 |
|---|---------|-----------|
| 32. Prior period errors (continued) | | |
| Duplicated investment revenue: Audit query | 38,196 | - |
| Duplicated accruals: Audit query | - | 1,902,918 |
| Unrecorded 2010 expense | 23,960 | - |
| Unrecorded 2010 expense | - | 24,884 |
| Unrecorded prior year interest | - | 3,113 |
| Allocation of revenue in correct year | - | 504,000 |
| Expenditure allocated in 101/11 relating to 09/10 | 28,786 | - |
| Legal fee for 2010: Audit Query | 111,786 | - |
| Capex not recognised as revenue | - | 6,491,835 |
| Expense capitalised corrected | 7,260 | - |
| Correction of depreciation of leases | - | 153,867 |
| Correct lease cost | 128,303 | - |
| Duplicated expense reverse | - | 751,883 |
| Correctetion of VAT and Leases | - | 320,917 |

33. Risk management**Liquidity risk**

The municipality's risk to liquidity is a result of the funds available to cover future commitments. The municipality manages liquidity risk through an ongoing review of future commitments and credit facilities.

Risk from biological assets

The municipality is exposed to financial risks arising from changes in the market price of game. The municipality does not anticipate that game prices will decline significantly in the foreseeable future. The municipality has not entered into derivative contracts to manage the risk of a decline in game prices. The municipality reviews its outlook for game prices regularly in considering the need for active financial risk management. There is also the risk of diseases which at the moment is unmanageable.

Credit risk

Credit risk consists mainly of cash deposits, cash equivalents and trade debtors. The municipality only deposits cash with major banks with high quality credit standing and limits exposure to any one counter-party.

Financial assets exposed to credit risk at year end are shown in the relevant note for cash and cash equivalents and trade receivables.

34. Events after the reporting date

There are no events after reporting date to report on, except for equitable share withheld but relating to the 2011/2012 financial year.

35. Unauthorised expenditure

| | | |
|---|-------------------|------------------|
| Actual expenditure exceeded the budgeted expenditure by R5 653 211 | - | 5,653,211 |
| Unauthorised expenditure of R12 484 608 identified in the prior year (2009) | - | - |
| Budget exceeded by this amount | 42,052,000 | - |
| | 42,052,000 | 5,653,211 |

The above matters have not been tabled to council. The municipality is investigating the matters prior to tabling to Council for further action to be taken. The limited resources within the municipality have led to this process being very slow.

All the matters noted above will be finalised by the end of the 2011/2012.

36. Fruitless and wasteful expenditure

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Notes to the Annual Financial Statements

| Figures in Rand | 2011 | 2010 |
|--|----------|----------------|
| 36. Fruitless and wasteful expenditure (continued) | | |
| Erecting a fence at more than the average market price: Tender price R598 076 and average recalculated price by audit R343 358 | - | 254,718 |
| Interest paid for late payments | - | 22,821 |
| Fruitless and wasteful expenditure 2009: R2 078 675 | - | - |
| | <u>-</u> | <u>277,539</u> |

The tender costs for erecting the cemetery fence, was calculated by the consultant. The opinion of the municipality was that the other lower quotations might create a problem with contractors unable to complete the project. However the municipality is in the process of acquiring the workings for the price, and this will be table to council for further action.

Interest paid; The interest could not be avoided but will be tabled to council for further action.

The expenditure relating to 2009 will be investigated during 2011/2012 and the report tabled to council for further action.

37. Irregular expenditure

| | | |
|--|-------------------|-------------------|
| Opening balance | 13,801,279 | 4,687,397 |
| Add: Irregular Expenditure - current year | - | 9,113,882 |
| Less: Amounts condoned | - | - |
| Less: Amounts recoverable (not condoned) | - | - |
| Less: Amounts not recoverable (not condoned) | - | - |
| | <u>13,801,279</u> | <u>13,801,279</u> |

The municipality has not yet investigated these matters and as such not yet tabled to council. This mainly due to lack of capacity, but will endeavour to have them dealt with during the 2011/2012.

A register and methodology for identifying, recording, investigating and subsequently tabling to Council will be prepared soon so that the matters can be captured and dealt with speedily and on a continual basis.

38. Additional disclosure in terms of Municipal Finance Management Act**Contributions to organised local government (SALGA)**

| | | |
|---------------------------------|-----------|----------|
| Current year subscription / fee | 300,000 | - |
| Amount paid - current year | (300,000) | - |
| | <u>-</u> | <u>-</u> |

Audit fees

| | | |
|----------------------------|-----------|---|
| Amount paid - current year | 4,166,996 | - |
|----------------------------|-----------|---|

Councillors' arrear consumer accounts

The following Councillors had arrear accounts outstanding for more than 90 days at June 30, 2011:-

| June 30, 2011 | Outstanding less than 90 days | Outstanding more than 90 days | Total |
|--------------------------------|-------------------------------------|-------------------------------------|---------------|
| Councillor Obotseng: Account 1 | 168 | 4,454 | 4,622 |
| Councillor Obotseng: Account 2 | 168 | 3,432 | 3,600 |
| Councillor Mabote | 929 | 382 | 1,311 |
| Councillor Mongana | 164 | 3,168 | 3,332 |
| Councillor Lentsha: Account 1 | 164 | 3,128 | 3,292 |
| Councillor Lentsha | 164 | 2,205 | 2,369 |
| | <u>1,757</u> | <u>16,769</u> | <u>18,526</u> |

TOKOLOGO MUNICIPALITY

Annual Financial Statements for the year ended June 30, 2011

Notes to the Annual Financial Statements

| Figures in Rand | 2011 | 2010 |
|-----------------|------|------|
|-----------------|------|------|

38. Additional disclosure in terms of Municipal Finance Management Act (continued)

During the year the following Councillors' had arrear accounts outstanding for more than 90 days.

39. Deviation from supply chain management regulations

Paragraph 12(1)(d)(i) of Government gazette No. 27636 issued on 30 May 2005 states that a supply chain management policy must provide for the procurement of goods and services by way of a competitive bidding process.

Paragraph 36 of the same gazette states that the accounting officer may dispense with the official procurement process in certain circumstances, provided that he records the reasons for any deviations and reports them to the next meeting of the accounting officer and includes a note to the annual financial statements.

Financial management services were procured during the financial year under review and the process followed in procuring those goods deviated from the provisions of paragraph 12(1)(d)(i) as stated above. The reasons for these deviations were documented and reported to the accounting officer who considered them and subsequently approved the deviation from the normal supply chain management regulations.

The municipality often engages in supplies where three quotations are impossible to acquire due to the limited suppliers in the immediate vicinity. These services are mainly for catering purposes, vehicle maintenance and repairs. Deviations are included with the document approved by the head of department and approved by management.

APPENDIX A

TOKOLOGO LOCAL MUNICIPALITY

SCHEDULE OF EXTERNAL LOANS AS AT 30 JUNE 2011

| Type | Number | Redeemable | Balance at 01-Jul-10 | Received during the period | Redeemed during period | Balance at 30-Jun-11 | Carrying value of Property, Plant & Equip. | Other costs in accordance with the MFMA |
|-----------------------------------|-----------|------------|-------------------------|----------------------------------|------------------------------|-------------------------|---|--|
| LEASE LIABILITY | | | | | | | | |
| Gestetner @ 15.5% | 01134273 | 03.06.2013 | 115,469 | - | 31,275 | 84,193 | 70,780 | - |
| Sharp @ 15.5% | S00001362 | 11.06.2013 | 309,349 | - | 85,368 | 223,981 | 192,366 | - |
| Minolka @ 10.5% | 3507 | 01.03.2011 | 55,422 | - | 55,422 | - | - | - |
| Total Long term lease liabilities | | | 480,240 | - | 172,066 | 308,174 | 263,145 | - |
| | | | | | | | | |
| TOTAL EXTERNAL LOANS | | | 480,240 | - | 172,066 | 308,174 | 263,145 | - |

APPENDIX B

TOKOLOGO LOCAL MUNICIPALITY

ANALYSIS OF PROPERTY, PLANT AND EQUIPMENT AS AT 30 JUNE 2011

| | Cost / Revaluation | | | | Accumulated depreciation | | | | | |
|-------------------------------|--------------------|-------------------|--------------------|-----------|--------------------------|-----------------|----------------|-----------|------------------|--------------------|
| | Opening balance | Additions | Under construction | Disposals | Closing balance | Opening balance | Additions | Disposals | Closing balance | Carrying value |
| LAND & BUILDINGS | | | | | | | | | | |
| Kareehof | 1,346,132 | | | | 1,346,132 | | | | - | 1,346,132 |
| Townland | 6,134,273 | | | | 6,134,273 | | | | - | 6,134,273 |
| Game Farms | 714,370 | | | | 714,370 | | | | - | 714,370 |
| Council Property | 3,422,985 | | | | 3,422,985 | | | | - | 3,422,985 |
| Buildings | 178,807 | | | | 178,807 | | | | - | 178,807 |
| Beer hall | 27,272 | | | | 27,272 | | | | - | 27,272 |
| SUBTOTAL | 11,823,839 | - | - | - | 11,823,839 | - | - | - | - | 11,823,839 |
| COMMUNITY ASSETS | | | | | | | | | | |
| Library | 316,369 | | | | 316,369 | | | | - | 316,369 |
| Parks | 44,611 | | | | 44,611 | | | | - | 44,611 |
| Parks : Curb Stones | 145,190 | | | | 145,190 | | | | - | 145,190 |
| Sport : Recreation Facilities | 837,876 | | | | 837,876 | | | | - | 837,876 |
| Swimming pool | 24,092 | | | | 24,092 | | | | - | 24,092 |
| Museum | 78,045 | | | | 78,045 | | | | - | 78,045 |
| Crèche | 105,147 | | | | 105,147 | | | | - | 105,147 |
| Clinics | 677,307 | | | | 677,307 | | | | - | 677,307 |
| Camelry | 2,881,635 | | | | 2,881,635 | | 115,684 | | 163,884 | 2,717,751 |
| SUBTOTAL | 5,110,272 | - | - | - | 5,110,272 | 48,200 | 115,684 | - | 163,884 | 4,946,388 |
| LEASED ASSETS | | | | | | | | | | |
| Photocopiers | 812,863 | | | | 812,863 | 394,895 | 154,824 | | 549,719 | 263,144 |
| SUBTOTAL | 812,863 | - | - | - | 812,863 | 394,895 | 154,824 | - | 549,719 | 263,144 |
| INFRASTRUCTURE | | | | | | | | | | |
| Electricity | 9,530,620 | | | | 9,530,620 | | | | - | 9,530,620 |
| Streets | 20,292,928 | | | | 20,292,928 | | | | - | 20,292,928 |
| Sewerage | 56,819,622 | 1,361,825 | | | 57,981,447 | | | | - | 57,981,447 |
| Water network | 29,202,061 | | | | 29,202,061 | | | | - | 29,202,061 |
| Reservoirs | 1,964,983 | | | | 1,964,983 | | | | - | 1,964,983 |
| Boreholes / equipment | 1,621,971 | | | | 1,621,971 | | | | - | 1,621,971 |
| Water Supply | 27,946,254 | 14,845,000 | 24,371,167 | | 67,162,421 | 626,888 | 708,222 | | 1,335,110 | 65,827,310 |
| SUBTOTAL | 147,178,439 | 16,206,825 | 24,371,167 | - | 187,756,431 | 626,888 | 708,222 | - | 1,335,110 | 186,421,320 |

TOKOLOGO LOCAL MUNICIPALITY

APPENDIX B

SCHEDULE OF PROPERTY, PLANT AND EQUIPMENT AS AT 30 JUNE 2011

| | Cost/Revaluation | | | | Accumulated depreciation | | | |
|------------------------|--------------------|-------------------|--------------------|--------------------|--------------------------|------------------|-----------|------------------|
| | Opening balance | Additions | Under construction | Closing balance | Opening balance | Additions | Disposals | Closing balance |
| OTHER ASSETS | | | | | | | | |
| Vehicles and equipment | 2,997,694 | 90,594 | | 3,088,288 | 125,994 | 87,855 | | 213,849 |
| Tools | 445,550 | | | 445,550 | - | | | - |
| Office equipment | 977,021 | 451,438 | | 1,428,459 | 68,768 | 14,681 | | 84,449 |
| Fire Protection | 6,791 | | | 6,791 | - | | | - |
| SUBTOTAL | 4,427,056 | 542,032 | - | 4,969,088 | 195,762 | 102,536 | - | 298,298 |
| GRAND TOTAL | 169,352,469 | 16,748,857 | 24,371,167 | 210,472,493 | 1,265,745 | 1,081,266 | - | 2,347,011 |

ANALYSIS OF PROPERTY, PLANT AND EQUIPMENT AS AT 30 JUNE 2010

| | Cost / Revaluation | | | | Accumulated depreciation | | | |
|-------------------------------|--------------------|-----------|--------------------|-------------------|--------------------------|----------------|-----------|-------------------|
| | Opening balance | Additions | Under construction | Closing balance | Opening balance | Additions | Disposals | Closing balance |
| LAND & BUILDINGS | | | | | | | | |
| Kareehof | 1,346,132 | | | 1,346,132 | | | | |
| Townland | 6,134,273 | | | 6,134,273 | | | | |
| Game Farms | 714,370 | | | 714,370 | | | | |
| Council Property | 3,422,985 | | | 3,422,985 | | | | |
| Buildings | 178,807 | | | 178,807 | | | | |
| Beer hall | 27,272 | | | 27,272 | | | | |
| SUBTOTAL | 11,823,839 | - | - | 11,823,839 | - | - | - | 11,823,839 |
| COMMUNITY ASSETS | | | | | | | | |
| Library | 316,369 | | | 316,369 | | | | |
| Parks | 44,611 | | | 44,611 | | | | |
| Parks : Curb Stones | 145,190 | | | 145,190 | | | | |
| Sport : Recreation Facilities | 837,876 | | | 837,876 | | | | |
| Swimming pool | 24,092 | | | 24,092 | | | | |
| Museum | 78,045 | | | 78,045 | | | | |
| Creche | 105,147 | | | 105,147 | | | | |
| Clinics | 677,307 | | | 677,307 | | | | |
| Cemetery | 2,881,635 | | | 2,881,635 | | | | |
| SUBTOTAL | 5,110,272 | - | - | 5,110,272 | - | 48,200 | - | 48,200 |
| LEASED ASSETS | | | | | | | | |
| Photocopiers | 812,863 | | | 812,863 | 232,323 | 162,572 | | 394,895 |
| SUBTOTAL | 812,863 | - | - | 812,863 | 232,323 | 162,572 | - | 394,895 |
| INFRASTRUCTURE | | | | | | | | |
| Electricity | 9,530,620 | | | 9,530,620 | | | | |
| SUBTOTAL | 9,530,620 | - | - | 9,530,620 | - | - | - | 9,530,620 |

[illegible]

APPENDIX D

TOKOLOGO LOCAL MUNICIPALITY

SEGMENTAL STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2011

| 2010 Actual Income R | 2010 Actual Expenditure R | 2010 Surplus/ (Deficit) R | | 2011 Actual Income R | 2011 Actual Expenditure R | 2011 Surplus/ (Deficit) R |
|-------------------------------|------------------------------------|------------------------------------|----------------------------------|-------------------------------|------------------------------------|------------------------------------|
| - | 1,044,981 | (1,044,981) | Office of the Municipal Manager | - | 1,121,858 | (1,121,858) |
| 6,108,801 | 6,889,986 | (781,184) | Council | 5,032,880 | 6,074,127 | (1,041,247) |
| 3,812,367 | 6,557,270 | (2,744,902) | Finance Service | 12,479,553 | 14,029,403 | (1,549,851) |
| 2,735,523 | 1,464,184 | 1,271,339 | Assessment Rates | 1,701,085 | 8,185,937 | (6,484,853) |
| - | 3,187,395 | (3,187,395) | Cooperate Service | - | 3,205,418 | (3,205,418) |
| 588,756 | 581,645 | 7,111 | Libraries | 593,575 | 627,927 | (34,352) |
| 451,555 | 2,057,136 | (1,605,581) | Halls and Facilities | 442,739 | 1,925,796 | (1,483,057) |
| 75,188 | 289,303 | (214,115) | Cemeteries | 23,556 | 13,136 | 10,420 |
| 334,757 | 500,308 | (165,551) | Sport and Recreation | 7,777 | 586,683 | (578,906) |
| - | 3,247 | (3,247) | Health | - | - | - |
| 174 | 100,224 | (100,050) | Disaster Management | 162 | 151,595 | (151,434) |
| 87,231 | 340,774 | (253,543) | Traffic | 115,598 | 489,102 | (373,504) |
| 8,853 | - | 8,853 | Fire Brigade | - | 3,007 | (3,007) |
| - | - | - | PMU | - | 340,621 | (340,621) |
| 34,503,957 | 4,813,188 | 29,690,769 | Public Works | 6,366,019 | 8,875,081 | (509,063) |
| 10,808,411 | 10,229,901 | 578,510 | Electricity | 17,269,740 | 14,779,076 | 2,490,664 |
| 11,776,285 | 1,691,762 | 10,084,523 | Water | 38,458,356 | 4,410,656 | 34,047,699 |
| 10,090,313 | 1,867,248 | 8,223,065 | Refuse | 16,534,764 | 10,293,805 | 6,240,959 |
| 4,355,619 | 3,239,170 | 1,116,450 | Sewerage | 4,433,422 | 20,183,241 | (15,749,819) |
| 85,737,791 | 44,857,719 | 40,880,071 | Sub total | 103,459,225 | 93,296,470 | 10,503,375 |
| - | - | - | Less: Inter-departmental charges | - | - | - |
| 85,737,791 | 44,857,719 | 40,880,071 | Total | 103,459,225 | 93,296,470 | 10,162,755 |

APPENDIX E1

TOKOLOGO LOCAL MUNICIPALITY

ACTUAL VERSUS BUDGET: REVENUE AND EXPENDITURE FOR THE YEAR ENDED 30 JUNE 2011

| | 2011 Actual R | 2011 Budget R | 2011 Variance R | 2011 Variance (%) | Explanation of significant variances Greater than 10% versus Budget |
|--|---------------------|---------------------|-----------------------|-------------------------|---|
| Revenue | | | | | |
| Property rates | 1,701,085 | 1,047,452 | 653,633 | 62.40% | The municipality is constantly striving to ensure that all potential consumers are identified and subsequently levied. The rebate has also been reduced and the budget was still based on the previous rebates. |
| Service charges | 14,358,613 | 9,871,275 | 4,487,338 | 45.46% | The municipality is constantly striving to ensure that all potential consumers are identified and subsequently levied. |
| Rental of facilities and equipment | 214,517 | 290,000 | (75,483) | -26.03% | The budget might have been unrealistic, considering the economic climate. |
| Interest earned - external investments | 1,164,740 | - | 1,164,740 | 100.00% | The item was never budgeted as it was assumed that the R50m from Bulk water would be depleted earlier. |
| Interest earned - outstanding debtors | 509,385 | 121,000 | 388,385 | 320.98% | The credit control function has been stepped up and outstanding debtors are then charged interest for nonlate payments |
| Dividends | 2,117 | - | - | - | Part of the shares were redeemed, and this was not budgeted for. |
| Fines | 115,598 | 48,080 | - | - | The efforts have improved as there personnel concerned also work overtime thus the spike in the increase |
| Government grants and subsidies | 84,995,796 | 38,460,382 | 46,535,414 | 133.12% | The extra portion is due to capital grant income recognized. |
| Other income | 168,969 | 118,500 | 50,469 | 42.34% | Other revenue streams are now better controlled, and tallied for. |
| Sale of Game | 228,706 | 150,000.00 | 78,705.00 | 52.47% | The budget was unrealistic |
| Total revenue | 103,459,225 | 46,108,659 | 57,350,566 | 113.56% | |
| Expenditure | | | | | |
| Employee related cost | 20,123,897 | 18,864,167 | 1,259,730 | 6.68% | |
| Remuneration of councillors | 1,497,149 | 1,443,220 | 53,929 | 3.74% | |
| Bank debts | 24,644,541 | 3,200,000 | 21,444,541 | 670.14% | The current year's provision has been based on MAS39 which is more scientific. It is based on the recovery rate which is current low, thus the huge jump. |
| Depreciation | 1,362,351 | - | - | - | The municipality has made improvements on maintenance and therefore the budget was unrealistic |
| Repairs and maintenance | 4,990,882 | 2,789,139 | 2,201,743 | 78.94% | These were from unfortunate circumstances and were never budgeted for. |
| Interest paid | 99,324 | - | 99,324 | 100.00% | The budget was slightly under |
| Bulk purchases | 10,848,627 | 9,530,290 | 1,318,337 | 13.83% | There were more services required as a result of staff shortages, and endeavours to improve internal operational matters. |
| Contracted services | 8,472,885 | 2,327,000 | 6,145,885 | 264.11% | but there has been a drive to get the community to apply. There should be an improvement the |
| Grants and subsidies paid | 1,345,689 | 3,316,295 | (1,970,606) | -59.42% | is the huge increase on the provision for the rehabilitation of landfill sites. |
| General expenses | 19,658,898 | 6,602,376 | 13,056,522 | 197.75% | The game was affected by rift valley fever killing several springbok species. However there was also no budget for any disasters in this regard because there is never been such an incident before. |
| Loss on disposal of assets | 232,227 | - | 232,227 | 100.00% | |
| Total Expenditure | 93,296,470 | 48,072,487 | 45,223,983 | 91.20% | |
| SURPLUS | 10,162,755 | 34,202 | 10,128,553 | | |

APPENDIX E2

TOKOLOGO LOCAL MUNICIPALITY

**ACTUAL VERSUS BUDGET: ACQUISITION OF PROPERTY, PLANT AND EQUIPMENT
FOR THE YEAR ENDED 30 JUNE 2011**

| | 2011 Additions R | 2011 Under construction R | 2011 Closing Balance R | 2011 Budget R | 2011 Variance R | 2011 Variance % | Explanation of significant variances greater than 5% versus Budget |
|-------------------------------|------------------------|------------------------------------|---------------------------------|---------------------|-----------------------|-----------------------|--|
| LAND & BUILDINGS | | | | | | | |
| Kareehof | - | - | - | - | - | - | |
| Townland | - | - | - | - | - | - | |
| Game Farms | - | - | - | - | - | - | |
| Council Property | - | - | - | - | - | - | |
| Buildings | - | - | - | - | - | - | |
| Beer hall | - | - | - | - | - | - | |
| SUBTOTAL | - | - | - | - | - | - | |
| COMMUNITY ASSETS | | | | | | | |
| Library | - | - | - | - | - | - | |
| Parks | - | - | - | - | - | - | |
| Parks : Curb Stones | - | - | - | - | - | - | |
| Sport : Recreation Facilities | - | - | - | - | - | - | |
| Swimming pool | - | - | - | - | - | - | |
| Museum | - | - | - | - | - | - | |
| Crèche | - | - | - | - | - | - | |
| Clinics | - | - | - | - | - | - | |
| Camelry | - | - | - | - | - | - | |
| SUBTOTAL | - | - | - | - | - | - | |
| LEASED ASSETS | | | | | | | |
| Photocopiers | - | - | - | - | - | 0.00% | |
| SUBTOTAL | - | - | - | - | - | - | |
| INFRASTRUCTURE | | | | | | | |
| Electricity | - | - | - | - | - | - | |
| Streets | - | - | - | - | - | - | |
| Sewerage | 10,255,825 | - | 10,255,825 | 8,894,000 | 1,361,825 | 15.31% | The other portion relates to Bulk expenditure carried forward from the previous year |
| Water network | 5,147,000 | 24,371,167 | 29,518,167 | 5,147,000 | 24,371,167 | 473.50% | |
| Reservoirs | - | - | - | - | - | - | |
| Other | 804,000 | - | 804,000 | 804,000 | - | 0.00% | |
| Boreholes / equipment | - | - | - | - | - | - | |
| Water Supply | - | - | - | - | - | - | |

| | | | | | | |
|----------|------------|------------|------------|------------|------------|--|
| SUBTOTAL | 16,206,825 | 24,371,167 | 40,577,992 | 14,845,000 | 25,732,992 | |
|----------|------------|------------|------------|------------|------------|--|

APPENDIX E2

TOKOLOGO LOCAL MUNICIPALITY

ACTUAL VERSUS BUDGET: ACQUISITION OF PROPERTY, PLANT AND EQUIPMENT
FOR THE YEAR ENDED 30 JUNE 2011

| | | | | | | |
|------------------------|------------|------------|------------|------------|------------|--|
| OTHER ASSETS | | | | | | |
| Vehicles and equipment | 90,594 | | 90,594 | | 90,594 | |
| Tools | 451,438 | | 451,438 | | 451,438 | |
| Office equipment | | | | | | |
| Fire Protection | | | | | | |
| SUBTOTAL | 542,032 | - | 542,032 | | 542,032 | |
| | | | | | | |
| GRAND TOTAL | 16,748,857 | 24,371,167 | 41,120,024 | 14,845,000 | 26,275,024 | |

#DIV/0! Not all the project identified started during the financial year

APPENDIX F

TOKOLOGO LOCAL MUNICIPALITY

DISCLOSURE OF GRANTS AND SUBSIDIES IN TERMS OF THE MFMA FOR THE YEAR ENDED 30 JUNE 2011

| | State origin | Opening balance | Quarterly receipts | | | | Quarterly expenditure | | | | Total | June | Grants and subsidies withheld | | | | Reason for delay | Did your municipality comply with the grant conditions in terms of the grant framework work in the Division of Revenue Act Yes/no | Reason for non-compliance |
|---|--------------|-----------------|--------------------|------------|-----------|------|-----------------------|-----------|-----------|-----------|------------|------|-------------------------------|-----|-----|------|------------------|---|---------------------------|
| | | | Sept | Dec | Mar | June | Sept | Dec | Mar | June | | | Sept | Dec | Mar | June | | | |
| Municipal infrastructure grant (MIG) | National | | 5,896,000 | 6,540,000 | 405,000 | - | 5,502,345 | 3,199,159 | 458,939 | 5,696,597 | 14,945,040 | | - | - | - | - | | YES | |
| Municipal Infrastructure grant (MIG BULK) | Municipal | 29,073,806.05 | - | - | - | - | 15,340,524 | 6,849,501 | 3,032,591 | 4,206,736 | 29,423,355 | | - | - | - | - | | YES | |
| Municipal infrastructure grant (MIFA BULK) | Municipal | | - | - | 6,882,546 | - | - | 2,540,519 | 4,342,061 | 307,273 | 7,185,782 | | - | - | - | - | | YES | |
| COGTA | Provincial | | - | 500,000 | - | - | 125,000 | 125,000 | 125,000 | 125,000 | 500,000 | | - | - | - | - | | YES | |
| Municipal systems improvements grant (MUSIG) | National | | 750,000 | - | - | - | - | - | 377,203 | 372,797 | 750,000 | | - | - | - | - | | YES | |
| Equitable share (EOS) | National | | 14,385,577 | 11,506,461 | 8,631,345 | - | 18,142,096 | 8,527,128 | 8,695,611 | 7,156,638 | 34,625,263 | | - | - | - | - | | YES | |
| Financial Management Grant (FMG) | National | | 1,200,000 | - | - | - | 298,514 | 243,649 | 361,577 | 326,514 | 1,228,265 | | - | - | - | - | | YES | |
| Integrated National Creditation Programme (INCEP) | National | | 1,000,000 | 360,000 | 1,590,000 | - | - | 1,039,085 | 1,221,937 | 747,926 | 3,009,008 | | - | - | - | - | | YES | |
| Total grant and subsidies as per note 11 | | | | | | | | | | | 90,776,810 | | 91,451,811 | | | | | | |